

Record of Letter Ballot Review by TC Chapter for Procedural Review

Region/Locale: **North America**

Global Technical Committee: **Gases**

TC Chapter Cochairs: **Mohamed Saleem (Brooks Instrument)**

Standards Staff: **Laura Nguyen**

	Scheduled in Background Statement	Actual
Date	11/05/2019	11/05/2019
Location	SEMI HQ, Milpitas, CA/USA	SEMI HQ, Milpitas, CA/USA
Reason for Change of Date and/or Location (if changed)		

Note: See *Regulations* ¶ 9.5 Exceptions for allowable reason to change.

I. Document Number and Title

Document Number 6291C	Document Title New Standard: Test Method for the Determination of Metallic Elements Present on Wetted Surfaces of Ultra High Purity Chemical Delivery Systems and Components
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II. Tally

Standards staff to fill in.

Voting Tally: **As-cast tally after close of voting period**

Note: A minimum of 60% of the Voting Interests that have TC Members within the global technical committee that issued the Letter Ballot must return Votes. (*Regulations* ¶ 9.6.2.1.1)

Voting Tally (with example values):

Voting Interest:	Returned Votes		Distribution		Return Rate	
Letter Ballot	45	÷	74	=	60.8%	≥60%
Intercommittee Ballot	15					
Voting Interest Reject(s)	0		Total Voters with Rejects		0	
Voting Interest Accept(s)	27					

Note: See *Regulations* § 3.2.1 for definition of Voting Interest.

III. Rejects

None

IV. Other Technical Issues

None

V. Comments

V- (i) Voters' Comments

Commenter 1 ([Supika Mashiro / TEL](#)) - Comment 1

Comment	Safety precaution section should not be written with mandatory requirements (i.e., shall provisions) as this is not a safety document.	
Action	The TC Chapter agreed to do one of the following actions.	
	*No motion is required in this step.	
	<input type="checkbox"/>	Already addressed by Commenter #, Comment #
	<input checked="" type="checkbox"/>	No further action was taken by the TC Chapter. The TF will address this comment via Line Item in a future revision or during the Five-Year review, whichever comes first.
	<input type="checkbox"/>	Refer to the TF for more consideration.
	<input type="checkbox"/>	New Business
	<input type="checkbox"/>	Editorial Change
	Options for editorial change (check one)	Case 1: No vote in this section: To be included and voted on as a group in § VI. Editorial Changes Other than Those Voted on in § V.
		Case 2: Voted in this section: Original section number and at least one full sentence are required in "FROM" and "TO" fields.
Editorial Changes	1	FROM: Section/Paragraph xxx
		TO: Section/Paragraph xxx
		Justification (If necessary)
Motion		To approve above editorial change(s)
Motion by/2 nd by		Name (Company)/Name (Company)
Discussion		XXXX
Vote		XX Y-XX N; Motion passed/failed.

This table is needed for each Comment accompanied a Vote

VI. Editorial Changes Other than Those Voted on in § V None

VII. Approval Conditions Check

VII. - (i). Approval Rate

APPROVAL CONDITION 1: All Negatives have been discussed and were withdrawn, found not related, found not persuasive, or addressed by a technical change. (*Regulations ¶ 9.6.2.1.2*)

APPROVAL CONDITION 2: At least 90% of the sum of valid Voting Interest Accept and Voting Interest Reject Votes must be Accept. (*Regulations ¶ 9.6.2.1.3*)

Note: If both approval conditions are not satisfied, the Document fails.

		Accepts		(Accepts + Valid Rejects)				
Approval Rate	=	27	/	27	=	100.0%	≥90%	

VII. – (ii) Approval Level (**check one**)

Note: See *Regulations § 9.6.2* for further information.

X

Globally Approved (No Ratification Ballot needed):

The Letter Ballot meets the Letter Ballot approval conditions for the global technical committee.

Need a Ratification Ballot:

The Letter Ballot meets the Letter Ballot approval conditions for the TC Chapter and a Ratification Ballot will be issued to validate technical changes.

VIII. Safety Check

Note: See *Regulations § 15* for further information.

Motion	X	This is not a Safety Document , when all safety-related information is removed, the Document is still technically sound and complete. (<i>Regulations ¶ 8.7.1</i>)
		This is a Safety Document , when all safety-related information is removed, the Document is not technically sound and complete. (<i>Regulations ¶ 8.7.2</i>)
		Safety Checklist (<i>Regulations ¶ 15.3</i>) is complete and has been included with the Document throughout the balloting process. (<i>Regulations ¶ 15.1.2</i>)
Motion by/2 nd by		Brian Sullivan (Valin Corp) / Thomas Fritz (WIKA)
Discussion		None.
Vote		16 Y 0 N; Motion passed.

IX. Intellectual Property (IP) Check

Note: This Letter Ballot may cover all or part of a Standard or Safety Guideline. Regardless of the coverage, this IP check applies to the entire Standard or Safety Guideline*. See *Regulations § 16* for further information.

X	The TC Chapter meeting chair asked those participating, if they were aware of any patented technology that might be relevant (see <i>Regulations ¶ 16.3.1.1</i>) to the Standard or Safety Guideline; or, any copyrighted items or trademarks that are used/reproduced (see <i>Regulations ¶ 16.4.1.2</i>) in the Standard or Safety Guideline. (Also see, <i>Regulations § 8.8</i>)				
	X	The question is NOT answered in affirmative (No potentially material patented technology or use/reproduction of copyrighted items/trademarks is known.)	GO TO SECTION X.		
		The question is answered in affirmative	Is any of the known IPs a patented technology?	Yes, at least one of them is a patented technology	GO TO IX (a) "Patented Technology" subsection
				No	GO TO IX (b) "Copyright items" subsection

X. Action for This Document

Motion	X	This Document passed TC Chapter review as balloted and will be forwarded to the ISC A&R SC for procedural review.
Motion by/2 nd by		Kelly McDonough (Pivotal Systems) / Thomas Fritz (WIKA)
Discussion		None.
Vote		15 Y 0 N
Final Action	X	Motion passed
		Motion failed

Note: If the use of PMPT or copyrighted item is justified by the TC Chapter, LOA or release form must be received before publication can proceed.