



Traceability Japan TC Chapter

Meeting Summary and Minutes (Draft)

Japan Standards Spring 2019 Meetings
Wednesday, April 10, 2019, 13:30 – 16:00
SEMI Japan, Tokyo, Japan

TC Chapter Announcements

Next TC Chapter Meeting

Date to be decided

Table 1 Meeting Attendees

Italics indicate virtual participants

Co-Chairs: Yoichi Iga (JEITA), Hirokazu Tsunobuchi (Keyence)

SEMI Staff: Chie Yanagisawa

<i>Company</i>	<i>Last</i>	<i>First</i>	<i>Company</i>	<i>Last</i>	<i>First</i>
JEITA	Iga	Yoichi	Tokyo Electron	Akimoto	Toshikazu
JEOL	Asayama	Kyoichiro	SUMCO	Nakai	Tetsuya
Keyence	Tsunobuchi	Hirokazu			
Omron	Kasai	Hirokazu	SEMI Japan	Yanagisawa	Chie

Table 2 Leadership Changes

<i>WG/TF/SC/TC Name</i>	<i>Previous Leader</i>	<i>New Leader</i>
Japan Equipment and Materials Traceability liaison TF	The task force is newly formed.	Yoichi Iga (JEITA) Hirokazu Tsunobuchi (Keyence)
Japan Single Device Traceability liaison TF	The task force is newly formed.	Yoichi Iga (JEITA) Hirokazu Tsunobuchi (Keyence)

Table 3 Committee Structure Changes

<i>Previous WG/TF/SC Name</i>	<i>New WG/TF/SC Name or Status Change</i>
The task force is newly formed.	Japan Equipment and Materials Traceability liaison TF
The task force is newly formed.	Japan Single Device Traceability liaison TF

Table 4 Ballot Results

<i>Document #</i>	<i>Document Title</i>	<i>Committee Action</i>
6487	Reapproval of SEMI T21: Specification for Organization Identification by Digital Certificate Issued from Certificate Service Body (CSB) for Anti-Counterfeiting Traceability in Components Supply Chain	Passed , as balloted

Note 1: **Passed** ballots and line items will be submitted to the ISC Audit & Review Subcommittee for procedural review.

Note 2: **Failed** ballots and line items were returned to the originating task forces for re-work and re-balloting or abandoning.



Table 5 Activities Approved by the GCS prior to the Originating TC Chapter meeting

#	Type	SC/TF/WG	Details
None			

Table 6 Authorized Activities

Listing of all revised or new SNARF(s) approved by the Originating TC Chapter.

#	SC/TF/WG	Details
None		

Note 1: SNARFs and TFOFs are available for review on the SEMI Web site at:

<http://downloads.semi.org/web/wstdsbal.nsf/TFOFSNARF>

Table 7 Authorized Ballots

#	When	TF	Details
None			

Table 8 SNARF(s) Granted a One-Year Extension

#	TF	Title	Expiration Date
None			

Table 9 SNARF(s) Abolished

#	TF	Title
None		

Table 10 Standard(s) to receive Inactive Status

Standard Designation	Title
None	

Table 11 New Action Items

Item #	Assigned to	Details
20190410-01	Co-chairs	To draft the announcement for kick-off joint meeting of Japan Equipment and Materials Traceability liaison TF and Japan Single Device Traceability liaison TF.
20190410-02	SEMI staff	To send out the announcement email for kick-off joint meeting of Japan Equipment and Materials Traceability liaison TF and Japan Single Device Traceability liaison TF.

Table 12 Previous Meeting Action Items

Item #	Assigned to	Details
None		



1 Welcome, Reminders, and Introductions

Yoichi Iga (JEITA) called the meeting to order at 13:30. The meeting reminders on antitrust issues, intellectual property issues and holding meetings with international attendance were reviewed. Attendees introduced themselves.

Attachment: 01_SEMI Standards Required Elements_August2018_E+J

2 Review of Previous Meeting Minutes

The TC Chapter reviewed the minutes of the previous meeting.

Motion:	To approve the minutes of the previous meeting as written.
By / 2nd:	Hirokazu Tsunobuchi (Keyence) / Tetsuya Nakai (SUMCO)
Discussion:	None
Vote:	5 in favor and 0 opposed. Motion passed.

Attachment: 02_20181212_Traceability-Japan_MeetingMinutes_final

3 Liaison Reports

3.1 North America TC Chapter

Chie Yanagisawa (SEMI Japan) reported for the Traceability North America TC Chapter as attached material. Of note:

- Equipment and Materials Traceability (EMT) Task Force
 - Upcoming ballots
 - 6448 - New Standard: Specification for Equipment and Materials Part Labels
 - Authorization for ballot submission at NA Fall 2019 TC Meeting for Cycle 2-2020
 - 6449 - New Standard: Specification for Equipment and Materials Part Traceability
 - Ongoing work on draft Ballots - focusing on #6448 first
 - Consensus defined to select 2D Data Matrix framework as label format
 - Look at IDM requirements as a starting point
 - Migration pass for adoption of proposed standard(s) compared to 'grandfathered' requirements
- Single Device Traceability Task Force Update
 - New SNARF(s)
 - New Standard: Specification for Counterfeit Prevention for the Electronics Manufacturing Supply Chain
 - To incorporate technical feedback received during balloting doc #6450
 - Upcoming Ballot(s)
 - #6471 Line Item Revision to SEMI T23-0119: Specification for Single Device Traceability for the Supply Chain
 - To incorporate technical feedback received during balloting doc #6450 (published as T23-0119)



Attachment: 03_NA Liaison Report - Traceability Apr 2019-v1.1

3.2 SEMI Staff Report

Chie Yanagisawa (SEMI) gave the SEMI Staff Report. Of note:

- SEMI Global Calendar of Events
- Global Standards Meeting Schedule
- 2019 Critical Dates for SEMI Standards Ballots
- A&R Ballot Review
- SEMI Standards Publications
- Regulations and Procedure Manual
- JRSC Organization
- SEMI 通信 / SEMI Japan e-mail newsletter
- Staff Assignment

Attachment: 04_SEMI Staff Report 2019_0409_v1

4 Ballot Review

NOTE 1: TC Chapter adjudication on ballots reviewed is detailed in the Audits & Review (A&R) Subcommittee Forms for procedural review. The A&R forms are available as attachments to these minutes. The attachment number for each balloted document is provided under each ballot review section below.

4.1 Ballot #6487: Reapproval of SEMI T21-0314: Specification for Organization Identification by Digital Certificate Issued from Certificate Service Body (CSB) for Anti-Counterfeiting Traceability in Components Supply Chain

Attachment: 05_#6487_BallotReport

5 Subcommittee and Task Force Reports

5.1 5 Year Review Task Force

Hirokazu Tsunobuchi (Keyence) reported for the Task Force that Ballot #6487: Reapproval of SEMI T21-0314 passed as balloted at the Ballot Review section of this meeting.



6 Old Business

6.1 5 Year Review Check

The committee reviewed the document list of Traceability Global TC.

The following four Standards are developed by the Japan TC Chapter. Since Ballot #6487: Reapproval of SEMI T21-0314 passed as balloted at this meeting, the TC chapter found there is no document for 5 Year Review until 2022 for SEMI T19.

- SEMI T15-0818
- SEMI T19-0311 (Reapproved 0717)
- SEMI T21-0314
- SEMI T22-0212 (Reapproved 0618)

6.2 SNARF Project Period Check

There is no SNARF except for #6487: Reapproval of SEMI T21 which just passed as balloted at this meeting.

7 New Business

7.1 Proposal for New TFOFs

Firstly Yoichi Iga (JEITA) explained the background of the reasons why these task forces should be formed under the Japan TC Chapter with the attached materials.

Hirokazu Tsunobuchi (Keyence) addressed the committee on this topic. The committee reviewed the two TFOFs and the motions are made as follows.

Japan Equipment and Materials Traceability liaison Task Force

- Charter:
 - To host discussions in Japan to support and complement revision and new standard development activities undertaken by the primary TF (the Equipment & Materials Traceability Task Force under NA Chapter of Traceability)
- Scope:
 - To cover the scope of the Equipment & Materials Traceability Task Force for its on existing SEMI Traceability Standards Suites and new Standards as such become necessary

Motion:	Approve the New TFOF: Japan Equipment and Materials Traceability liaison Task Force with the leadership of Yoichi Iga (JEITA) and Hirokazu Tsunobuchi (Keyence)
By / 2nd:	Hirokazu Tsunobuchi (Keyence) / Tetsuya Nakai (SUMCO)
Discussion:	None
Vote:	5 in favor /0 Motion passed.

Japan Single Device Traceability liaison Task Force

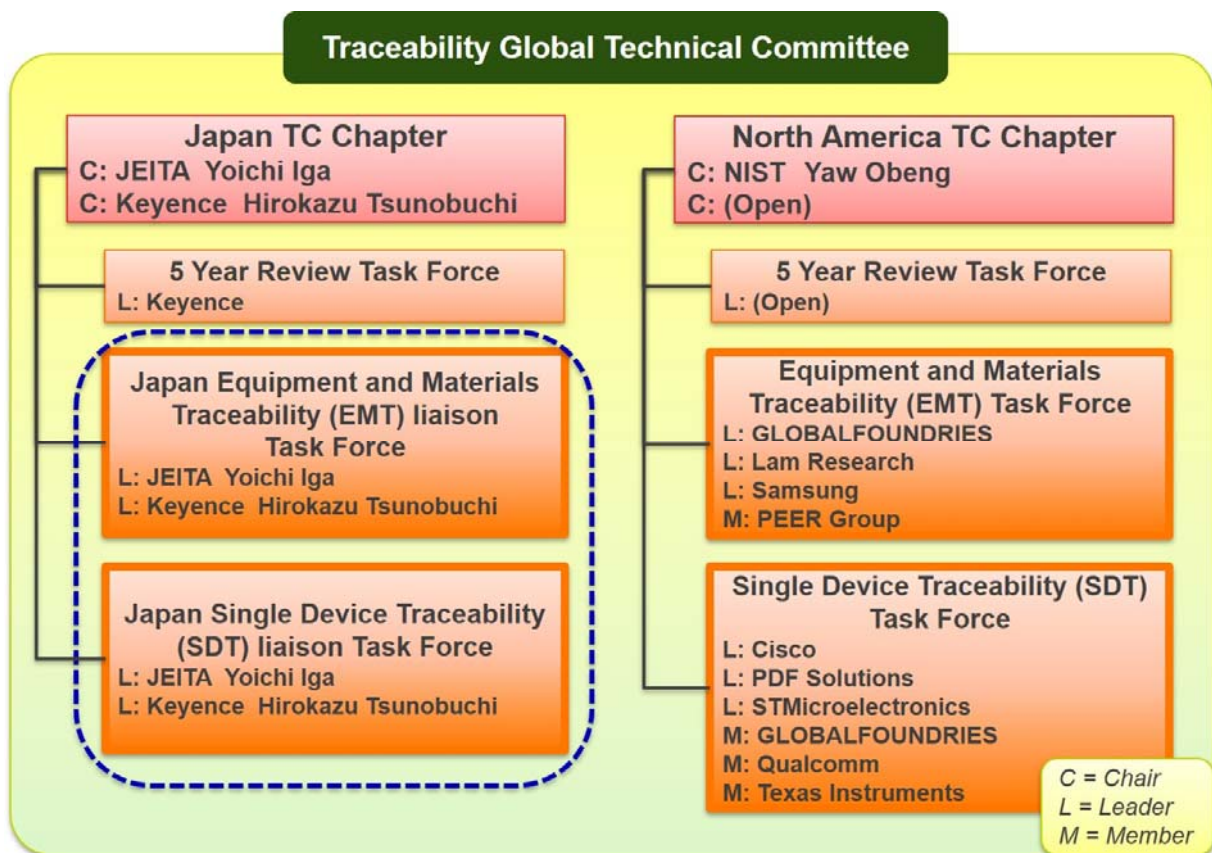
- Charter:
 - To host discussions in Japan to support and complement revision and new standard development activities undertaken by the primary TF (the Single Device Traceability Task Force under NA Chapter of Traceability)



- Scope:
 - To cover the scope of the Single Device Traceability Task Force for its on existing SEMI Traceability Standards Suites and new Standards as such become necessary

Motion:	Approve the New TFOF: Japan Single Device Traceability liaison Task Force with the leadership of Yoichi Iga (JEITA) and Hirokazu Tsunobuchi (Keyence)
By / 2nd:	Hirokazu Tsunobuchi (Keyence) / Tetsuya Nakai (SUMCO)
Discussion:	None
Vote:	5 in favor /0 Motion passed.

These TFOFs are approved, now the organization chart for Traceability Global Technical Committee is as follows.



Hirokazu Tsunobuchi (Keyence) recommended that the two task forces will be jointly held. The TC Chapter agreed that the kick-off joint meeting will be held on May 30, 13:30-15:30 at SEMI Japan and should be announced to all SEMI Standards members in Japan because these activities should be recognized widely in the industry in Japan.

Action Item: 20190410-01: Co-chairs to draft the announcement for kick-off joint meeting of Japan Equipment and Materials Traceability liaison TF and Japan Single Device Traceability liaison TF.

Action Item: 20190410-02: SEMI staff to send out the announcement email for kick-off joint meeting of Japan Equipment and Materials Traceability liaison TF and Japan Single Device Traceability liaison TF.



Attachment: 06_EMT TF Report - Spring 2019 Meetings_distr, 07_SDT TF Report - Spring 2019 Meetings_distr

8 Next Meeting and Adjournment

The next meeting is to be decided.

Having no further business, a motion was made to adjourn. Adjournment was at 16:00.



Respectfully submitted by:

Chie Yanagisawa

Manager

SEMI Japan

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Minutes tentatively approved by:

Yoichi Iga (JEITA), Co-chair	April 13, 2019
Hirokazu Tsunobuchi (Keyence), Co-chair	April 15, 2019

Table 13 Index of Available Attachments#1

<i>Title</i>	<i>Title</i>
01_SEMI Standards Required Elements_August2018_E+J	05_#6487_BallotReport
02_20181212_Traceability-Japan_MeetingMinutes_final	06_EMT TF Report - Spring 2019 Meetings_distr
03_NA Liaison Report - Traceability Apr 2019-v1.1	07_SDT TF Report - Spring 2019 Meetings_distr
04_SEMI Staff Report 2019_0409_v1	

#1 Due to file size and delivery issues, attachments must be downloaded separately. A .zip file containing all attachments for these minutes is available at www.semi.org. For additional information or to obtain individual attachments, please contact [SEMI Staff Name] at the contact information above.