Procedural Review Voting Sheet
2015 Cycle 1

REGION: China
COMMITTEE: Photovoltaic
EVENT: SEMI China PV Standard TC Spring Meeting 2015
DATE OF MEETING: 2015/3/17
PLACE OF MEETING: Kerry Hotel, Shanghai, China
COMMITTEE CO-CHAIRS: Jun Liu/CESI, Guangchun Zhang/ CSI
SEMI STAFF: Kris Shen
A&R Voter: Name/Company
Date: 200X/MM/DD

I. Document Number & Title

Document 5726	Document Title New Standard: Test Method for Determining the Aspect Ratio of Solar Cell Metal Fingers by Confocal Laser Scanning Microscope

II. Tally (Staff to fill in)

Voting Tally: As-cast tally after close of voting period

A minimum of 60% of the voting interests that have voting members within the technical committee must return votes. (Regulations ¶ 9.6.1)

	Return		Distribution		Return Rate	
Yellow	93	÷	154	=	60.4%	>=60%
Lilac & Others	83					
Total Vote	176					
Reject	0					
Accept	36					

A&R	☐ Not approved
	Reason:

III. Rejects

There was no reject submitted.

IV. Comments

Comment 1

Comment	Referenced Section	*TF/Committee to fill in if necessary
	From	Vargas-Bernal, Rafael (ITSdI)
	Comment	*In subsection 1.1, separate 'Microscope' of '(CLSM)'. In subsection 12.3. a comma must be added between 'Finally' and 'according'.*
	Discussion	None
Action proposed	X	**The committee agreed to do one of the following actions.**
		*No motion is required in this step.
		No further action was taken by the committee.
		Refer to the task force for more consideration.
		New Business
	X	Other
	Editorial Change	
		Case 1: No vote in this section :
		To be included and voted on in § 5. Summary of Editorial Changes.
		Case 2: Voted in this section :
		Original section number and at least one full sentence are required in "FROM" and "TO" fields.
	1	**FROM: Section 1.1** The purpose of this standard is to standardize a fast and accurate test method for determining the aspect ratio of solar cell metal fingers by Confocal Laser Scanning Microscope(CLSM).
		To: Section 1.1 The purpose of this standard is to standardize a fast and accurate test method for determining the aspect ratio of solar cell metal fingers by Confocal Laser Scanning Microscope (CLSM).
		Justification (If necessary)
	2	**FROM: Section 12.3** Finally according to formula (3) can calculate the respect ratio of fingers
		To: Section 12.3 Finally, according to formula (3) can calculate the respect ratio of fingers
		Justification (If necessary)

Motion by/2nd	Jing Wang (Yingli)/Zhixin Li (LCT)
Vote	30-0 Motion passed
A&R	**Not approved**
	Reason:

Comment 2

Comment	**Referenced Section**	***TF/Committee to fill in if necessary**
	From	**Gan, Yang (Harbin Institute of Technology)**
	Comment	*Strongly recommend polishing English carefully.*
	Discussion	None
Action proposed	X	**The committee agreed to do one of the following actions.**
		***No motion is required in this step.**
		No further action was taken by the committee.
		Refer to the task force for more consideration.
		New Business
	X	Other
	Editorial Change	
		Case 1: No vote in this section :
		To be included and voted on in § 5. Summary of Editorial Changes.
		Case 2: Voted in this section :
		Original section number and at least one full sentence are required in "FROM" and "TO" fields.
	1	**FROM: Section 5.1** Confocal Laser Scanning Microscope uses a laser as light source and is configured on the traditional optical microscope using conjugate focus device.
		To: Section 5.1 CLSM uses a laser as light source and is configured on the traditional optical microscope using conjugate focus device.
		Justification (If necessary)
	2	**FROM: Section 5.2** The fundamental principle of the Confocal Laser Scanning Microscope
		To: Section 5.2 The fundamental principle of the CLSM

		Justification (If necessary)
Motion by/2nd	Jing Wang (Yingli)/Zhixin Li (LCT)	
Vote	30-0 Motion passed	
A&R		**Not approved**
	Reason:	

V. Summary of Editorial Changes

Note: Original section number and at least one full sentence are required in "FROM" and "TO" fields.

See editorial changes above.

VI. Approval Conditions Check

APPROVAL CONDITION 1: All negatives have been discussed and were withdrawn, found not related, or not persuasive. (Regulations ¶ 9.6.2)

APPROVAL CONDITION 2: At least 90% of the sum of the valid accept and reject votes must be accept. (Regulations ¶ 9.6.3)

Note: if both approval conditions are not satisfied, the document fails.

		Accepts		(Accepts + Valid			
Approval Rate	=	**36**	/	**36**	=	**100.0%**	**>=90%**

A&R		**Not approved**
	Reason:	

VII. Safety Check

See § 14 of the Regulations for further information

Motion:	X	This is not a Safety Document: when all safety-related information is removed, the document is still technically sound and complete.
		This is a Safety Document: when all safety-related information is removed, the document is not technically sound and complete.
		Safety Checklist (Regulations ¶ 14.3) is complete and has been included with the document throughout the balloting process.

Motion by/2nd by		Jing Wang (Yingli)/Zhixin Li (LCT)
Discussion		None
Vote		29-0 Motion passed
A&R		**Not approved**
	Reason:	

VIII. Intellectual Property Check

Note: This ballot may be all or part of a Standard or Safety Guideline. This IP check applies to the entire Standard or Safety Guideline. See § 15 of the Regulations for further information

X	The meeting chair asked those present in person or by electronic link, if they were aware of any potentially material patented technology or copyrighted items* in the Standard or Guideline.		
	X	No potentially material patented technology or copyrighted items are known	**GO TO SECTION IX**
		Potentially material patented technology or copyrighted items are known but a Letter of Assurance (LOA) or copyright release for such material has been obtained or presented to the committee.	**GO TO SECTION IX**
		Potentially material patented technology or copyrighted items are known but an LOA or copyright release for some of the material(s) has NOT been obtained or presented to the committee	
	MOTION		Ask ISC for special permission to publish
			Quit activity
			Wait for LOA for patented technology or release of copyrighted items.
	Motion by/2nd by		
	Discussion		
	Vote		
	Final Action		Motion Passed
			Motion Failed
A&R		**Not approved**	
		Reason:	

* Note: Such potentially material patented technology or copyrighted items might have become known since the Standard or Safety Guideline was last reviewed, or might become relevant due to this ballot.

IX. Action for this document

Motion		This document passed committee review as balloted and will be forwarded to the A&R for procedural review.	
	X	This document passed committee review with editorial changes and will be forwarded to the A&R for procedural review.	
		This document failed committee review and will be returned to the task force for rework.	
		This document failed committee review and work will be discontinued.	
Motion by/2nd by		Jing Wang (Yingli)/Zhixin Li (LCT)	
Discussion		None	
Vote		30--0	
Final Action	X	Motion passed	
		Motion failed	
A&R		**Approved**	
		Not approved	

	Reason: