

Record of Letter Ballot Review by TC Chapter for Procedural Review

Region/Locale: [Japan](#)

Global Technical Committee: [Silicon Wafer](#)

TC Chapter Cochairs: [Naoyuki Kawai/self](#), [Tetsuya Nakai/SUMCO](#)

Standards Staff: [Junko Collins](#)

	Scheduled in Background Statement	Actual
Date	03/11/2016	03/11/2016
Location	SEMI Japan Office Tokyo, Japan	SEMI Japan Office Tokyo, Japan
Reason for Change of Date and/or Location (if changed)		

Note: See *Regulations* ¶ 9.5 Exception for allowable reason to change.

I. Document Number and Title

Document Number	Document Title
5975	REAPPROVAL OF SEMI M45-1110, SPECIFICATION FOR 300mm WAFER SHIPPING SYSTEM

II. Tally

Standards staff to fill in.

Voting Tally: **As-cast tally after close of voting period**

Note: A minimum of 60% of the Voting Interests that have TC Members within the global technical committee that issued the Letter Ballot must return Votes. (*Regulations* ¶ 9.7.1.1)

Voting Tally (with example values):

Voting Interest:	Returned Votes		Distribution	=	Return Rate	
Letter Ballot	56	÷	89	=	62.9%	≥60%
Intercommittee Ballot	22					
Voting Interest Reject(s)	0		Total Voters with Rejects		0	
Voting Interest Accept(s)	40					

Note: See *Regulations* § 3.2.1 for definition of Voting Interest.

III. Rejects: No reject

Note: If all of the Negatives included with a Reject Vote are withdrawn, determined to be not related, or determined to be not significant, the Reject Vote is not valid. (*Regulations* ¶ 9.4.3.3)

Note: A Negative addressed by a technical change is automatically considered to be not significant. (*Regulations* ¶ 9.6.4.4.2)

IV. Other Technical Issues: No issue

Note: TC Chapter may choose to address a technical issue that is not part of a Negative received on a Letter Ballot (i.e., a Comment or a reason not addressed by a Vote response) by handling it as a Negative and finding it related and technically persuasive. The TC Chapter may then fail the Document or address such technical issue by using the procedure defined in *Regulations* § 9.6.4.3 to make a technical change to the Document. (*Regulations* ¶ 9.6.2.4.5)

V. Comments

V- (i) Voters' Comments

Commenter 1 ([Supika Mashiro/Tokyo Electron](#)) - Comment 1

Comment	*TF/TC Chapter to fill in section/paragraph #, if necessary.	
	This Standard should be either withdrawn or revised to eliminate requirements that states additional structural /design requirement of FOSB. Such requirements should belong to SEMI M31.	
Action	The TC Chapter agreed to do one of the following actions.	
	Discussion at the TC Chapter meeting: No action presently, in future, at the time of the major revision of the M31, M45 will be also considered.	
	*No motion is required in this step.	
	<input type="checkbox"/>	Already addressed by Commenter #, Comment #
	<input checked="" type="checkbox"/>	No further action was taken by the TC Chapter.
	<input type="checkbox"/>	Refer to the TF for more consideration.
<input type="checkbox"/>	New Business	
<input type="checkbox"/>	Editorial Change	
Options for editorial change (check one)	<input type="checkbox"/>	Case 1: No vote in this section: To be included and voted on as a group in § VI. <i>Editorial Changes Other than Those Voted on in § V.</i>
	<input type="checkbox"/>	Case 2: Voted in this section: Original section number and at least one full sentence are required in "FROM" and "TO" fields.
	1	FROM: Section/Paragraph xxx
		TO: Section/Paragraph xxx
Editorial Changes	Justification (If necessary)	
	2	FROM: Section/Paragraph xxx
		TO: Section/Paragraph xxx
	Justification (If necessary)	
Motion	To approve above editorial change(s)	
Motion by/2 nd by	Name (Company)/Name (Company)	
Discussion	XXXX	
Vote	XX Y-XX N; Motion passed/failed.	

This table is needed for each Comment.

VI. Editorial Changes Other than Those Voted on in § V: No changes

VII. Approval Conditions Check

VII. - (i). Approval Rate

APPROVAL CONDITION 1: All Negatives have been discussed and were withdrawn, found not related, found not persuasive, or addressed by a technical change. (*Regulations* ¶ 9.7.1.2)

APPROVAL CONDITION 2: At least 90% of the sum of valid Voting Interest Accept and Voting Interest Reject Votes must be Accept. (*Regulations* ¶ 9.7.1.3)

Note: If both approval conditions are not satisfied, the Document fails.

		Accepts		(Accepts + Valid Rejects)					
Approval Rate	=	40	/	40	=	100.0%		≥	90%

VII. – (ii) Approval Level (check one)

Note: See *Regulations* § 9.7.2 for further information.

- Globally Approved (No Ratification Ballot needed):**
The Letter Ballot meets the Letter Ballot approval conditions for the global technical committee.
- Need a Ratification Ballot:**
The Letter Ballot meets the Letter Ballot approval conditions for the TC Chapter and a Ratification Ballot will be issued to validate technical changes.

VIII. Safety Check

Note: See *Regulations* § 15 for further information.

Motion	<input checked="" type="checkbox"/>	This is not a Safety Document, when all safety-related information is removed, the Document is still technically sound and complete. (<i>Regulations</i> ¶ 8.7.1)
	<input type="checkbox"/>	This is a Safety Document, when all safety-related information is removed, the Document is not technically sound and complete. (<i>Regulations</i> ¶ 8.7.2)
	<input type="checkbox"/>	Safety Checklist (<i>Regulations</i> ¶ 15.3) is complete and has been included with the Document throughout the balloting process. (<i>Regulations</i> ¶ 15.1.2)
Motion by/2 nd by		Nagashima (Miraial)/Kumai (Company)
Discussion		
Vote		7 Y-0 N; Motion passed

IX. Intellectual Property (IP) Check

Note: This Letter Ballot may cover all or part of a Standard or Safety Guideline. This IP check applies to the entire Standard or Safety Guideline. See Regulations § 16 for further information.

The TC Chapter meeting chair asked those participating, if they were aware of any potentially material patented technology or copyrighted items* in the Standard or Guideline. (<i>Regulations ¶ 8.8.1</i>)	
<input checked="" type="checkbox"/>	No potentially material patented technology or reproduction of copyrighted items is known. GO TO SECTION X.
<input type="checkbox"/>	Potentially material patented technology or reproduction of copyrighted items is known, but a Letter of Assurance (LOA) or copyright release letter for such items has been obtained or presented to the TC Chapter. GO TO SECTION X.
<input type="checkbox"/>	Potentially material patented technology or reproduction of copyrighted items is known and use of such materials is technically justified by the TC Chapter, but an LOA or copyright release letter for some of the item(s) has NOT been obtained or presented to the TC Chapter.
Motion	<input type="checkbox"/> Ask ISC for special permission to publish.
	<input type="checkbox"/> Quit activity.
	<input type="checkbox"/> Wait for LOA for patented technology or release of copyrighted items.
Motion by/2nd by	Name (Company)/Name (Company)
Discussion	XXXX
Vote	XX Y-XX N
Final Action	<input type="checkbox"/> Motion passed
	<input type="checkbox"/> Motion failed

*** Note: Such potentially material patented technology or copyrighted items might have become known since the Standard or Safety Guideline was last reviewed, or might become relevant due to this Letter Ballot.**

X. Action for This Document

Motion	<input checked="" type="checkbox"/>	This Document passed TC Chapter review as balloted and will be forwarded to the ISC A&R SC for procedural review.
	<input type="checkbox"/>	This Document passed TC Chapter review with editorial changes and will be forwarded to the ISC A&R SC for procedural review.
	<input type="checkbox"/>	This Document passed TC Chapter review with technical changes and with or without editorial changes and will be forwarded to the ISC A&R SC for procedural review. A Ratification Ballot will be issued to verify the technical changes.
	<input type="checkbox"/>	This Document failed TC Chapter review and will be returned to the TF for rework.
	<input type="checkbox"/>	This Document failed TC Chapter review and work will be discontinued.
Motion by/2nd by	Nagashima (Miraial)/Kumai (Company)	
Discussion		
Vote	7 Y-0 N	
Final Action	<input checked="" type="checkbox"/>	Motion passed
	<input type="checkbox"/>	Motion failed

Standards staff to record the result of the A&R procedural review here:

A&R	<input type="checkbox"/>	Approved for publication
	<input type="checkbox"/>	Approved pending acceptance of the Ratification Ballot
	<input type="checkbox"/>	Not approved
	Reason:	