

Record of Line-item Letter Ballot Review by TC Chapter for Procedural Review

Region/Locale: [Japan](#)

Global Technical Committee: [Silicon Wafer](#)

TC Chapter Cochairs: [Tetsuya Nakai / SUMCO](#), [Naoyuki Kawai /Meiji University](#)

Standards Staff: [Junko Collins](#)

	Scheduled in Background Statement	Actual
Date	12/14/2017	12/14/2017
Location	Tokyo Big Sight, Tokyo Japan	Tokyo Big Sight, Tokyo Japan
Reason for Change of Date and/or Location (if changed)		

Note: See *Regulations* ¶ 9.5 Exception for allowable reason to change.

Document Information

I. Document Number, Title, Lists of Line Items

Document Number 6292		Document Title Line Item Revision to modify the nonconforming title of SEMI M31-0708 MECHANICAL SPECIFICATION FOR FRONT-OPENING SHIPPING BOX USED TO TRANSPORT AND SHIP 300 mm WAFERS
List of Line Items	Line Item 1	Line Item Title To modify the nonconforming title
	Line Item 2	Line Item Title XXXXX
	Line Item 3	Line Item Title XXXXX
	Line Item 4	Line Item Title XXXXX
	Line Item 5	Line Item Title XXXXX
	Line Item 6	Line Item Title XXXXX
	Line Item 7	Line Item Title XXXXX
	Line Item 8	Line Item Title XXXXX
	Line Item 9	Line Item Title XXXXX
	Line Item 10	Line Item Title XXXXX

Line Item 1 Adjudication

II. Tally

Standards staff to fill in.

Voting Tally: As-cast tally after close of voting period

Note: A minimum of 60% of the Voting Interests that have TC Members within the global technical committee that issued the Letter Ballot must return Votes. (Regulations ¶ 9.7.1.1)

Voting Tally (with example values):

Voting Interest:	Returned Votes		Distribution		Return Rate	
Letter Ballot	57	÷	95	=	60.0%	≥60%
Intercommittee Ballot	25					
Voting Interest Reject(s)	0		Total Voters with Rejects			0
Voting Interest Accept(s)	38					

Note: See Regulations § 3.2.1 for definition of Voting Interest.

III. Rejects: none

Disposition of Voting Interest Reject 1

Check only when the Document has not been failed.

0	Original number (#) of Negatives		(g)0
0	Number of Negatives withdrawn		(h)0
0	Number of Negatives found not related		(i)0
0	Number of Negatives found not significant		(j)0
0	Number of Negatives addressed by technical change (Negative becomes not significant)		(k)0
Final	X	$g - (h + i + j + k) = 0$	Reject is Not Valid and is not included in the denominator of § VI. <i>Approval Conditions Check</i>
		$g - (h + i + j + k) > 0$	Reject is included in the denominator of § VI. <i>Approval Conditions Check</i>
		Reject without a Negative	Not Valid

Note: If all of the Negatives included with a Reject Vote are withdrawn, determined to be not related, or determined to be not significant, the Reject Vote is not valid. (Regulations ¶ 9.4.3.3)

Note: A Negative addressed by a technical change is automatically considered to be not significant. (Regulations ¶ 9.6.4.4.2)

IV. Other Technical Issues: none

Note: TC Chapter may choose to address a technical issue that is not part of a Negative received on a Letter Ballot (i.e., a Comment or a reason not addressed by a Vote response) by handling it as a Negative and finding it related and technically persuasive. The TC Chapter may then fail the Document or address such technical issue by using the procedure defined in *Regulations* § 9.6.4.3 to make a technical change to the Document. (*Regulations* ¶ 9.6.2.4.5)

V. Comments

V- (i) Voters' Comments

Commenter 1 (Yasuhiro, Shimizu / Shimizu) - Comment 1

Comment	*TF/TC Chapter to fill in section/paragraph #, if necessary.	
	<p>Some referenced standards and documents (SEMI E1.9, E15.1, E47.1, E62 and E119) shall be reviewed per SEMI Regulations 8.9.1.</p> <p>I cannot find the SNARF for 5 years review activity in SEMI WEB. TF should recommend to review its Standards in the Original TC Charter.</p>	
Action	The TC Chapter agreed to do one of the following actions.	
	*No motion is required in this step.	
	<input type="checkbox"/>	Already addressed by Commenter #, Comment #
	<input checked="" type="checkbox"/>	No further action was taken by the TC Chapter.
	<input type="checkbox"/>	Refer to the TF for more consideration.
	<input type="checkbox"/>	New Business
	<input type="checkbox"/>	Editorial Change
	Options for editorial change (check one)	<p>Case 1: No vote in this section:</p> <p>To be included and voted on as a group in § VI. <i>Editorial Changes Other than Those Voted on in § V.</i></p>
		<p>Case 2: Voted in this section:</p> <p>Original section number and at least one full sentence are required in "FROM" and "TO" fields.</p>
Editorial Changes	1	FROM: Section/Paragraph xxx
		TO: Section/Paragraph xxx
		Justification (If necessary)
	2	FROM: Section/Paragraph xxx
		TO: Section/Paragraph xxx
		Justification (If necessary)
Motion		To approve above editorial change(s)
Motion by/2 nd by		Name (Company)/Name (Company)

Discussion	XXXX
Vote	XX Y-XX N; Motion passed/failed.

VI. Editorial Changes Other than Those Voted on in § V: none

VII. Approval Conditions Check

VII. - (i). Approval Rate

APPROVAL CONDITION 1: All Negatives have been discussed and were withdrawn, found not related, found not persuasive, or addressed by a technical change. (*Regulations ¶ 9.7.1.2*)

APPROVAL CONDITION 2: At least 90% of the sum of valid Voting Interest Accept and Voting Interest Reject Votes must be Accept. (*Regulations ¶ 9.7.1.3*)

Note: If both approval conditions are not satisfied, the Document fails.

		Accepts		(Accepts + Valid Rejects)					
Approval Rate	=	38	/	38	=	100.0%		≥90%	

VII. – (ii) Approval Level (check one)

Note: See *Regulations § 9.7.2* for further information.

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Globally Approved (No Ratification Ballot needed):

Line Item 1 meets the Letter Ballot approval conditions for the global technical committee.

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Need a Ratification Ballot:

Line Item 1 meets the Letter Ballot approval conditions for the TC Chapter and a Ratification Ballot will be issued to validate technical changes.

Checks for Entire Document Including All Approved Line Items

VIII. Safety Check

Note: This Safety check applies to the entire Standard or Safety Guideline including all the approved Line Items. See § 15 of the *Regulations* for further information.

Motion	X	This is not a Safety Document , when all safety-related information is removed, the Document is still technically sound and complete. (<i>Regulations</i> ¶ 8.7.1)
		This is a Safety Document , when all safety-related information is removed, the Document is not technically sound and complete. (<i>Regulations</i> ¶ 8.7.2)
		Safety Checklist (<i>Regulations</i> ¶ 15.3) is complete and has been included with the Document throughout the balloting process. (<i>Regulations</i> ¶ 15.1.2)
Motion by/2 nd by		Tuyoshi Nagashima (Miraial)/Tetsuya Nakai (SUMCO)
Discussion		None
Vote		11Y- 0 N; Motion passed

IX. Intellectual Property (IP) Check

Note: This IP check applies to the entire Standard or Safety Guideline including all the approved Line Items. See § 16 of the *Regulations* for further information.

x	The TC Chapter meeting chair asked those participating, if they were aware of any potentially material patented technology or copyrighted items* in the Standard or Guideline. (<i>Regulations</i> ¶ 8.8.1)	
	X	No potentially material patented technology or reproduction of copyrighted items is known. GO TO SECTION X.
		Potentially material patented technology or reproduction of copyrighted items is known, but a Letter of Assurance (LOA) or copyright release letter for such items has been obtained or presented to the TC Chapter. GO TO SECTION X.
		Potentially material patented technology or reproduction of copyrighted items is known and use of such materials is technically justified by the TC Chapter, but an LOA or copyright release letter for some of the item(s) has NOT been obtained or presented to the TC Chapter.
	Motion	Ask ISC for special permission to publish.
		Quit activity.
		Wait for LOA for patented technology or release of copyrighted items.
	Motion by/2 nd by Name (Company)/Name (Company)	
	Discussion XXXX	
	Vote XX Y-XX N	
	Final Action	Motion passed
		Motion failed

* Note: Such potentially material patented technology or copyrighted items might have become known since the Standard or Safety Guideline was last reviewed, or might become relevant due to this Letter Ballot.

X. Action for This Document

Motion (Check all applicable items)	<input checked="" type="checkbox"/>	Line item(s) [1] passed TC Chapter review as balloted and will be forwarded to the ISC A&R SC for procedural review.
	<input type="checkbox"/>	Line item(s) [X], [X] and [X] passed TC Chapter review with editorial changes and will be forwarded to the ISC A&R SC for procedural review.
	<input type="checkbox"/>	Line item(s) [X], [X] and [X] passed TC Chapter review with technical changes and with or without editorial changes and will be forwarded to the ISC A&R SC for procedural review. A Ratification Ballot will be issued to verify the technical changes.
	<input type="checkbox"/>	Line item(s) [X], [X] and [X] failed TC Chapter review and will be returned to the TF for rework.
	<input type="checkbox"/>	Line item(s) [X], [X] and [X] failed TC Chapter review and work will be discontinued.
Motion by/ 2nd by		Tuyoshi Nagashima (Miraial)/Tetsuya Nakai (SUMCO)
Discussion		none
Vote		11Y- 0N
Final Action	<input checked="" type="checkbox"/>	Motion passed
	<input type="checkbox"/>	Motion failed

Standards staff to record the result of the A&R procedural review here:

A&R	<input type="checkbox"/>	Line item(s) [X], [X] and [X] are Approved for publication
	<input type="checkbox"/>	Line item(s) [X], [X] and [X] are Approved pending acceptance of the Ratification Ballot
	<input type="checkbox"/>	Line item(s) [X], [X] and [X] are Not approved
	Reason:	