Record of Line-item Letter Ballot Review by TC Chapter for Procedural Review

Region/Locale: Japan
Global Technical Committee: Automation Technology
TC Chapter Cochairs: Teruaki Ito/Mitsubishi Electric, Terry Asakawa/Vistaideal Consulting
Standards Staff: Mizue Iwamura (MS.)

	Scheduled in Background Statement	Actual
Date	12/21/2017	12/21/2017
Location	Ichigaya, Tokyo, Japan	Ichigaya, Tokyo, Japan

Document Information

I. Document Number, Title, Lists of Line Items

Document Number 6285	Document Title Line Item Revision to: ʻSEMI A1-0617 SPECIFICATION FOR HORIZONTAL COMMUNICATION (HC) BETWEEN EQUIPMENT FOR FACTORY AUTOMATION SYSTEM', and ʻSEMI A1.1-0617 SPECIFICATION FOR MEDIA INTERFACE FOR A HORIZONTAL COMMUNICATION (HC) BETWEEN EQUIPMENT'.
List of Line Items Line Item 1	**Line Item Title** Add timestamp to General Data format
Line Item 2	**Line Item Title** Add transitions for communication errors to Mode Resolution Handshake under Material Handshake defined in SEMI A1.
Line Item 3	**Line Item Title** XXXXX
Line Item 4	**Line Item Title** XXXXX
Line Item 5	**Line Item Title** XXXXX
Line Item 6	**Line Item Title** XXXXX
Line Item 7	**Line Item Title** XXXXX
Line Item 8	**Line Item Title** XXXXX
Line Item 9	**Line Item Title** XXXXX
Line Item 10	**Line Item Title** XXXXX

Line Item 1 Adjudication

II. Tally (Standards staff to fill in)

Voting Tally: As-cast tally after close of voting period

A minimum of 60% of the Voting Interests that have TC Members within the global technical committee that issued the Letter Ballot must return Votes. (*Regulations* ¶ 9.7.1.1)

Voting Tally (with example values):

Voting Interest:	Returned Votes		Distribution		Return Rate		
Letter Ballot	67	÷	103	=	65.0%		>=60%
Intercommittee Ballot	24						
Voting Interest Reject(s)	3			Total Voters with Rejects			3
Voting Interest Accept(s)	41						

III. Rejects
Voting Interest Reject 1 (Voting Interest Name: Yokogawa Solution Service Corp.)
Voting Interest Reject 1- Voter Reject 1 (Voter: Naoto FUJISAWA / Yokogawa Solution Service Corp.)

Negative 1 of Voting Interest Reject 1- Voter Reject 1

<table>
<tr><td rowspan="4">Negative</td><td>Referenced Section/ Paragraph</td><td colspan="3">Table 2 General Data Format

<table>
<tr><td>Mnemonic</td><td>Name</td><td>Size (Byte)</td><td>Definition</td></tr>
<tr><td><#1> TIME_STAMP</td><td>Time Stamp</td><td>8</td><td>TIME_STAMP is time when General Data was sent. </#1></td></tr>
</table>
</td></tr>
<tr><td>Negative Text</td><td colspan="3">Customer requests us to use timestamp what is following ISO8601 Standard format. And this one cannot be written in 8 Byte.</td></tr>
<tr><td>TF input (optional)</td><td colspan="3"></td></tr>
<tr><td rowspan="2">Withdrawal (check one)</td><td>X</td><td>No Negative withdrawal made by Voter.</td><td>GO TO "Related" subsection</td></tr>
<tr><td></td><td>Withdrawal document received by Standards staff on MM/DD/YYYY.</td><td>GO TO "Final" subsection → (A)</td></tr>
<tr><td rowspan="2">Relat ed</td><td rowspan="2">Motion and Reason (check one)</td><td>X</td><td>'Related' is mutually agreed upon. (Needs no Motion.)</td><td>GO TO "Persuasive" subsection</td></tr>
<tr><td></td><td>Negative is not related. (Needs ≥2/3 votes to pass.)</td><td></td></tr>
</table>

Persuasive (left vertical label spanning)		■	Reason		XXXX
	Motion by/2nd by		Name (Company)/Name (Company)		
	Discussion				

Section	Field				
		■	Reason		XXXX
	Motion by/2nd by	Name (Company)/Name (Company)			
	Discussion				
	Result of Vote (check one)	XX-XX; Motion passed/failed.			
		☐	[Negative is not related.] <2/3		**GO TO "Persuasive" subsection**
		☐	2/3≤ [Negative is not related.]		**GO TO "Final" subsection → (B)**

Persuasive

Motion and Reason (check one)	X	Negative is related and persuasive. **(Needs >1/3 votes to pass.)**			
	☐	Negative is related and not persuasive. **(Needs ≥2/3 votes to pass.)**			
	■	Reason	Size of timestamp should be reconsidered.		
Motion by/2nd by	Katsuyoshi Takahashi / Terry Asakawa				
Discussion	None.				
Result of Vote (check one)	6-0; Motion passed.				
	X	[Negative is related and persuasive.] >1/3	Is a Technical Change Recommended? (Y/N)	Y	**GO TO "Address by Technical Change Option" subsection**
	☐	[Negative is related and not persuasive.] <2/3		N X	**GO TO "Final" subsection → (E)**
	☐	2/3≤ [Negative is related and not persuasive.] <90%	**GO TO "Final" subsection → (C)**		
	☐	90% ≤ [Negative is related and not persuasive.]	**GO TO "Not Significant Finding Option" subsection**		

Address by Technical Change Option

Technical Change Recommended by the TF

Note: Original section/paragraph number and at least one full sentence are required in "FROM" and "TO" fields.

Technical Change	1	**FROM: Section/Paragraph XXX**
		TO: Section/Paragraph xxx
		Justification (If necessary)
	2	**FROM: Section/Paragraph XXX**
		TO: Section/Paragraph xxx
		Justification (If necessary)

Motion	Negative is addressed by the Technical Change.

	Motion by/2nd by		Name (Company)/Name (Company)	
	Discussion			
	Result of Vote (check one)		XX-XX; Motion passed/failed.	
			2/3≤ [Negative is addressed by the Technical Change.]	**GO TO "Incorporation of the Technical Change" subsection**
			[Negative is not addressed by the Technical Change.] < 2/3	**GO TO "Final" subsection → (E)**
	Incorporation of the Technical Change	**Motion**	To incorporate the Technical Change.	
		Motion by/2nd by	Name (Company)/Name (Company)	
		Discussion		
		Result of Vote (check one)	XX-XX; Motion passed/failed.	
			90% ≤ [Agree to incorporate.]	**GO TO "Final" subsection → (F)**
			[Disagree to incorporate.]>10%	**GO TO "Final" subsection → (E)**
Not Significant Finding Option	**This option can only be used "if the TC Chapter finds a Negative not persuasive by a vote equal to or greater than 90% of the persons voting on the action". (*Regulations* ¶ 9.6.4.4.2)**			
	Use of "Not significant finding option" (check one)		It is mutually agreed upon to term the Negative "not significant".	**GO TO "Final" subsection → (D)**
			It is mutually agreed upon to term the Negative "significant".	**GO TO "Final" subsection → (C)**
			Whether or not the Negative is "not significant" is decided by a vote.	
	Motion		The Negative is "not significant".	
	Motion by/2nd by		Name (Company)/Name (Company)	
	Vote		XX-XX; Motion passed with simple majority	**GO TO "Final" subsection → (D)**
			XX-XX; Motion failed with simple majority	**GO TO "Final" subsection → (C)**
Final	**(check if applicable)**		**(A)**	withdrawn (counted under **h** in disposition)	
			(B)	not related (counted under **i** in disposition)	
			(C)	related and not persuasive (significant)	
			(D)	not significant (counted under **j** in disposition)	
		X	**(E)**	related and persuasive and not addressed by Technical Change	**DOCUMENT FAILS**
			(F)	addressed by Technical Change (counted under **k** disposition)	
	(check if applicable)		Comment generated. See Section V-(ii) Comment # X.	

Disposition of Voting Interest Reject 1

#	Original number of Negatives	**(g)**
#	# of Negatives withdrawn	**(h)**

#	# of Negatives found not related	**(i)**
#	# of Negatives found not significant	**(j)**
#	# of Negatives addressed by Technical Change (Negative becomes not significant)	**(k)**

Final	$g - (h + i + j + k) = 0$	Reject **is Not Valid and is not** included in the denominator of § VII. *Approval Conditions Check*
	$g - (h + i + j + k) > 0$	Reject **is** included in the denominator of § VII. *Approval Conditions Check*
	Reject without a Negative	**Not Valid**

IV. Other Technical Issues

Note: TC Chapter may choose to address a technical issue that is not part of a Negative received on a Letter Ballot (i.e., a Comment or a reason not addressed by a Vote response) by handling it as a Negative and finding it related and technically persuasive. The TC Chapter may then fail the Document or address such technical issue by using the procedure defined in § 9.6.4.3 to make a technical change to the Document. (*Regulations* ¶ 9.6.2.4.5)

Technical Issue	Origin	*TF/TC Chapter to choose Comment # (Voter: Name and company)/ A reason not addressed by a Vote response	
	Referenced Section/ Paragraph	*TF/TC Chapter to fill in including text in the ballot as appropriate.	
	Reason	*Original Comment text if applicable, problem statement including justification and suggestion should be copied.	

Handle technical issue identified above as a Negative			

Related	Motion and Reason (check one)	'Related' is mutually agreed upon. **(Needs no Motion.)**		**GO TO "Persuasive" subsection**
		Negative is not related. **(Needs ≥2/3 votes to pass.)**		
		Reason	XXXX	
	Motion by/2nd by	Name (Company)/Name (Company)		
	Discussion			
	Result of Vote (check one)	XX-XX; Motion passed/failed.		
		[Negative is not related.] <2/3		**GO TO "Persuasive" subsection**

Persuasive			2/3≤ [Negative is not related.]	**GO TO "Final" subsection → (B)**

Persuasive	**Motion and Reason (check one)**		Negative is related and persuasive. **(Needs >1/3 votes to pass.)**		
			Negative is related and not persuasive. **(Needs ≥2/3 votes to pass.)**		
			Reason	XXXX	
	Motion by/2nd by		Name (Company)/Name (Company)		
	Discussion				
	Result of Vote (check one)		XX-XX; Motion passed/failed.		
			[Negative is related and persuasive.] >1/3	Is a Technical Change Recommended? (Y/N)	Y — **GO TO "Address by Technical Change Option" subsection**
			[Negative is related and not persuasive.] <2/3		N — **GO TO "Final" subsection → (E)**
			2/3≤ [Negative is related and not persuasive.] <90%	**GO TO "Final" subsection → (C)**	

Address by Technical Change Option	**Technical Change Recommended by the TF** **Note: Original section/paragraph number and at least one full sentence are required in "FROM" and "TO" fields.**		
	Technical Change	1	**FROM: Section/Paragraph XXX**
			TO: Section/Paragraph xxx
			Justification (If necessary)
		2	**FROM: Section/Paragraph XXX**
			TO: Section/Paragraph xxx
			Justification (If necessary)
	Motion		Negative is addressed by the Technical Change.
	Motion by/2nd by		Name (Company)/Name (Company)
	Discussion		
	Result of Vote (check one)		XX-XX; Motion passed/failed.
			2/3≤ [Negative is addressed by the Technical Change.] — **GO TO "Incorporation of the Technical Change" subsection**
			[Negative is not addressed by the Technical Change.] < 2/3 — **GO TO "Final" subsection → (E)**
	Incorpora	**Motion**	To incorporate the Technical Change.
		Motion by/2nd by	Name (Company)/Name (Company)

		Discussion					
		Result of Vote (check one)		XX-XX; Motion passed/failed.			
					90% ≤ [Agree to incorporate.]		**GO TO "Final" subsection → (F)**
					[Disagree to incorporate.]>10%		**GO TO "Final" subsection → (E)**
Final	**(check one)**			**(B)**	not related		
				(C)	related and not persuasive		
				(E)	related and persuasive and not addressed by Technical Change		**DOCUMENT FAILS**
				(F)	addressed by Technical Change		
	(check if applicable)				Comment generated. See Section V-(ii) Comment # X.		

V. Comments
V- (i) Voters' Comments
Commenter 1 (Name/Company) - Comment 1

Comment	***TF/TC Chapter to fill in, if necessary.**	
Action	**The TC Chapter agreed to do one of the following actions.**	
	*No motion is required in this step.	
		Already addressed by Commenter #, Comment #
		No further action was taken by the TC Chapter.
		Refer to the TF for more consideration.
		New Business
		Editorial Change
	Options for Editorial Change (check one)	**Case 1: No vote in this section :**
		To be included and voted on in § VI. Summary of Editorial Changes.
		Case 2: Voted in this section :
		Original section number and at least one full sentence are required in "FROM" and "TO" fields.
Editorial	**1**	**FROM: Section/Paragraph xxx**
		TO: Section/Paragraph xxx

		Justification (If necessary)
	2	**FROM: Section/Paragraph xxx**
		TO: Section/Paragraph xxx
		Justification (If necessary)

Motion	To approve above editorial change(s)
Motion by/2nd by	Name (Company)/Name (Company)
Discussion	XXXX
Vote	XX-XX; Motion passed/failed.

Commenter 2 (Name/Company) - Comment 1
Commenter 3 (Name/Company) - Comment 1

V-(ii) Comments Created by handling Negative

Comment (Created by handling Negative) NC – 1

Comment	***TF/TC Chapter to fill in**			
Action	**The TC Chapter agreed to do one of the following actions.**			
	*No motion is required in this step.			
		Already addressed by Commenter #, Comment #		
		No further action was taken by the TC Chapter.		
		Refer to the TF for more consideration.		
		New Business		
		Editorial Change		
	Options for Editorial Change **(check one)**		**Case 1: No vote in this section :**	
			To be included and voted on in § VI. Editorial Changes other than those dealt with in Section V.	
			Case 2: Voted in this section :	
			Original section number and at least one full sentence are required in "FROM" and "TO" fields.	

Editorial Change	1	FROM: Section/Paragraph **xxx**
		TO: Section/Paragraph **xxx**
		Justification **(If necessary)**
	2	FROM: Section/Paragraph **xxx**
		TO: Section/Paragraph **xxx**
		Justification **(If necessary)**
Motion		To approve above editorial change(s)
Motion by/2nd by		Name (Company)/Name (Company)
Discussion		XXXX
Vote		XX-XX; Motion passed/failed.

Comment (Created by handling Negative) NC – 2
Comment (Created by handling Negative) NC – 3

VI. Editorial Changes other than those dealt with in Section V.

Note: Original section/paragraph number and at least one full sentence are required in "FROM" and "TO" fields.

1	Origin of this editorial change (Check one)		Commenter(s) / Comment(s) #
			Other [ ]
	FROM: Section/Paragraph XXX		
	TO: Section/Paragraph XXX		
	Justification: (If necessary)		
2	Origin of this editorial change (Check one)		Commenter(s) / Comment(s) #
			Other [ ]
	FROM: Section/Paragraph XXX		
	TO: Section/Paragraph XXX		
	Justification: (If necessary)		
Motion	To approve the above editorial change(s).		

Motion by/2nd by	Name (Company)/Name (Company)
Discussion	XXXX
Vote	XX-XX; Motion passed (or failed)

VII. Approval Conditions Check
VII-(i). Approval Rate

APPROVAL CONDITION 1: All Negatives have been discussed and were withdrawn, found not related, found not persuasive, or addressed by a Technical Change. (*Regulations* ¶ 9.7.1.2)

APPROVAL CONDITION 2: At least 90% of the sum of valid Voting Interest Accept and Voting Interest Reject Votes must be Accept. (*Regulations* ¶ 9.7.1.3)

Note: If both approval conditions are not satisfied, the Document fails.

		Accepts	(Accepts + Valid Rejects)			
Approval Rate	=		/	=	#DIV/0!	>=90%

VII-(ii). Approval Level (check one)
See § 9.7.2 of the *Regulations* for further information

☐ **Line Item 1 meets the Letter Ballot Approval Conditions for the global technical committee**

☐ **Line Item 1 meets the Letter Ballot Approval Conditions for the TC Chapter and a Ratification Ballot will be issued to verify Technical Changes**

Line Item 2 Adjudication

II. Tally (Standards staff to fill in)
Voting Tally: As-cast tally after close of voting period

A minimum of 60% of the Voting Interests that have TC Members within the global technical committee that issued the Letter Ballot must return Votes. (*Regulations* ¶ 9.7.1.1)

A&R Ballot Report Template (Line Item) Revision 1.2

Voting Tally (with example values):

Voting Interest:	Returned Votes		Distribution		Return Rate	
Letter Ballot	**67**	÷	**103**	=	**65.0%**	**>=60%**
Intercommittee Ballot	**24**					
Voting Interest Reject(s)	**2**			**Total Voters with Rejects**		**3**
Voting Interest Accept(s)	**44**					

III. Rejects
Voting Interest Reject 1 (Voting Interest Name: Vitronic GmbH)
Voting Interest Reject 1- Voter Reject 1 (Voter: Carsten Born / Vitronic GmbH)

Negative 1 of Voting Interest Reject 1- Voter Reject 1

Negative	**Referenced Section/ Paragraph**	Figure 15 Mode Resolution Handshake of Material Handshake
	Negative Text	Bad placement of error checking (SM20). Should better be placed in SM40 as a communication error may although happen in SM10/11/12
TF input (optional)		
Related	**Withdrawal (check one)**	**X** — No Negative withdrawal made by Voter. — **GO TO "Related" subsection**
		☐ — Withdrawal document received by Standards staff on MM/DD/YYYY. — **GO TO "Final" subsection → (A)**
	Motion and Reason (check one)	**X** — 'Related' is mutually agreed upon. **(Needs no Motion.)** — **GO TO "Persuasive" subsection**
		☐ — Negative is not related. **(Needs ≥2/3 votes to pass.)**
		■ Reason — XXXX
	Motion by/2nd by	Name (Company)/Name (Company)
	Discussion	

A&R Ballot Report Template (Line Item) Revision 1.2

	Result of Vote (check one)	XX-XX; Motion passed/failed.		
			[Negative is not related.] <2/3	**GO TO "Persuasive" subsection**
			2/3≤ [Negative is not related.]	**GO TO "Final" subsection → (B)**
Persuasive	**Motion and Reason (check one)**	X	Negative is related and persuasive. **(Needs >1/3 votes to pass.)**	
			Negative is related and not persuasive. **(Needs ≥2/3 votes to pass.)**	
		■	Reason SM40 is more appropriate.	
	Motion by/2nd by	Katsuyoshi Takahashi / Nakoko Murata		
	Discussion	None.		
	Result of Vote (check one)	6-0; Motion passed.		
		X	[Negative is related and persuasive.] >1/3	Is a Technical Change Recommended? (Y/N) — Y **GO TO "Address by Technical Change Option" subsection**
			[Negative is related and not persuasive.] <2/3	N X **GO TO "Final" subsection → (E)**
			2/3≤ [Negative is related and not persuasive.] <90%	**GO TO "Final" subsection → (C)**
			90% ≤ [Negative is related and not persuasive.]	**GO TO "Not Significant Finding Option" subsection**

Address by Technical Change Option

Technical Change Recommended by the TF

Note: Original section/paragraph number and at least one full sentence are required in "FROM" and "TO" fields.

Technical Change		
1	**FROM: Section/Paragraph XXX**	
	TO: Section/Paragraph xxx	
	Justification (If necessary)	
2	**FROM: Section/Paragraph XXX**	
	TO: Section/Paragraph xxx	
	Justification (If necessary)	

Motion	Negative is addressed by the Technical Change.		
Motion by/2nd by	Name (Company)/Name (Company)		
Discussion			
Result of Vote (check one)	XX-XX; Motion passed/failed.		
		2/3≤ [Negative is addressed by the Technical Change.]	**GO TO "Incorporation of the Technical Change" subsection**

A&R Ballot Report Template (Line Item) Revision 1.2

			[Negative is not addressed by the Technical Change.] < 2/3	**GO TO "Final" subsection → (E)**
Incorporation of the Technical Change	**Motion**		To incorporate the Technical Change.	
	Motion by/2nd by		Name (Company)/Name (Company)	
	Discussion			
	Result of Vote (check one)		XX-XX; Motion passed/failed.	
			90% ≤ [Agree to incorporate.]	**GO TO "Final" subsection → (F)**
			[Disagree to incorporate.]>10%	**GO TO "Final" subsection → (E)**
Not Significant Finding Option	This option can only be used "if the TC Chapter finds a Negative not persuasive by a vote equal to or greater than 90% of the persons voting on the action". (*Regulations* ¶ 9.6.4.4.2)			
	Use of "Not significant finding option" (check one)		It is mutually agreed upon to term the Negative "not significant".	**GO TO "Final" subsection → (D)**
			It is mutually agreed upon to term the Negative "significant".	**GO TO "Final" subsection → (C)**
			Whether or not the Negative is "not significant" is decided by a vote.	
	Motion		The Negative is "not significant".	
	Motion by/2nd by		Name (Company)/Name (Company)	
	Vote		XX-XX; Motion passed with simple majority	**GO TO "Final" subsection → (D)**
			XX-XX; Motion failed with simple majority	**GO TO "Final" subsection → (C)**
Final	**(check if applicable)**		**(A)**	withdrawn (counted under **h** in disposition)	
			(B)	not related (counted under **i** in disposition)	
			(C)	related and not persuasive (significant)	
			(D)	not significant (counted under **j** in disposition)	
		X	**(E)**	related and persuasive and not addressed by Technical Change	**DOCUMENT FAILS**
			(F)	addressed by Technical Change (counted under **k** disposition)	
	(check if applicable)		Comment generated. See Section V-(ii) Comment # X.	

Disposition of Voting Interest Reject 1

#	Original number of Negatives	**(g)**
#	# of Negatives withdrawn	**(h)**
#	# of Negatives found not related	**(i)**
#	# of Negatives found not significant	**(j)**
#	# of Negatives addressed by Technical Change (Negative becomes not significant)	**(k)**

Final		**g** - (**h** + **i** +**j** + **k**) = 0	Reject **is Not Valid and is not** included in the denominator of § VII. *Approval Conditions Check*
		g - (**h** + **i** +**j** + **k**) >0	Reject **is** included in the denominator of § VII. *Approval Conditions Check*

		Reject without a Negative	**Not Valid**

Note: If all of the Negatives included with a Reject Vote are withdrawn, determined to be not related, or determined to be not significant, the Reject Vote is not valid. (*Regulations* ¶ 9.4.3.3)
Note: A Negative addressed by a technical change is automatically considered to be not significant. (*Regulations* ¶ 9.6.4.4.2)

IV. Other Technical Issues

V. Comments
V- (i) Voters' Comments
V-(ii) Comments Created by handling Negative

VI. Editorial Changes other than those dealt with in Section V

VII. Approval Conditions Check
VII-(i). Approval Rate
VII-(ii). Approval Level (check one)
See § 9.7.2 of the *Regulations* for further information

☐ **Line Item 2 meets the Letter Ballot Approval Conditions for the global technical committee**

☐ **Line Item 2 meets the Letter Ballot Approval Conditions for the TC Chapter and a Ratification Ballot will be issued to verify Technical Changes**

Checks for Entire Document Including All Approved Line Items

VIII. Safety Check

This Safety check applies to the entire Standard or Safety Guideline including all the approved Line Items. See § 15 of the _Regulations_ for further information.

Motion:		
		This is not a Safety Document, when all safety-related information is removed, the Document is still technically sound and complete. (_Regulations_ ¶ 8.7.1)
		This is a Safety Document, when all safety-related information is removed, the Document is not technically sound and complete. (_Regulations_ ¶ 8.7.2)
		Safety Checklist (_Regulations_ ¶ 15.3) is complete and has been included with the Document throughout the balloting process. (_Regulations_ ¶¶ 15.1.2)

Motion by/2nd by	Name (Company)/Name (Company)
Discussion	XXXX
Vote	XX-XX; Motion passed or failed

IX. Intellectual Property (IP) Check

Note: This IP check applies to the entire Standard or Safety Guideline including all the approved Line Items. See § 16 of the _Regulations_ for further information.

	The TC Chapter meeting chair asked those participating, if they were aware of any potentially material patented technology or copyrighted items* in the Standard or Guideline. (_Regulations_ ¶ 8.8.1)		
		No potentially material patented technology or reproduction of copyrighted items are known.	**GO TO SECTION IX**
		Potentially material patented technology or reproduction of copyrighted items are known, but a Letter of Assurance (LOA) or copyright release letter for such items has been obtained or presented to the TC Chapter.	**GO TO SECTION IX**
		Potentially material patented technology or reproduction of copyrighted items are known and use of such materials is technically justified by the TC Chapter, but an LOA or copyright release letter for some of the item(s) has NOT been obtained or presented to the TC Chapter.	
	MOTION	Ask ISC for special permission to publish.	
		Quit activity.	
		Wait for LOA for patented technology or release of copyrighted items.	

Motion by/2nd by	Name (Company)/Name (Company)	
Discussion	XXXX	
Vote	XX-XX	
Final Action		Motion Passed
		Motion Failed

* Note: Such potentially material patented technology or copyrighted items might have become known since the Standard or Safety Guideline was last reviewed, or might become relevant due to this Letter Ballot.

X. Action for this document

Motion (**Check all applicable items**)	☐	Line item(s) [X], [X] and [X] passed TC Chapter review as balloted and will be forwarded to the A&R for procedural review.
	☐	Line item(s) [X], [X] and [X] passed TC Chapter review with editorial changes and will be forwarded to the A&R for procedural review.
	☐	Line item(s) [X], [X] and [X] passed TC Chapter review with Technical Changes and with or without editorial changes and will be forwarded to the A&R SC for procedural review. A Ratification Ballot will be issued to verify the Technical Changes.
	☐	Line item(s) [X], [X] and [X] failed TC Chapter review and will be returned to the task force for rework.
	☐	Line item(s) [X], [X] and [X] failed TC Chapter review and work will be discontinued.
Motion by/ 2nd by		Name (Company) / Name (Company)
Discussion		XXXX
Vote		XX-XX
Final Action	☐	Motion passed
	☐	Motion failed

Standards staff to record the result of the A&R procedural review here:

A&R	☐	**Line item(s) [X], [X] and [X] are approved for publication**
	☐	**Line item(s) [X], [X] and [X] are approved pending for acceptance of the Ratification Ballot**
	☐	**Line item(s) [X], [X] and [X] are Not approved**
	Reason:	