

# Record of Line-item Letter Ballot Review by TC Chapter for Procedural Review

Region/Locale: **North America**  
 Global Technical Committee: **Gases**  
 TC Chapter Cochairs: **Mohamed Saleem / Fujikin**  
 Standards Staff: **Laura Nguyen**

	Scheduled in Background Statement	Actual
Date	11/08/2016	11/08/2016
Location	SEMI HQ, San Jose, CA	SEMI HQ, San Jose, CA
Reason for Change of Date and/or Location (if changed)		

Note: See *Regulations* ¶ 9.5 Exception for allowable reason to change.

## Document Information

### I. Document Number, Title, Lists of Line Items

<b>Document Number</b> 6050	<b>Document Title</b> Line Item Revision to Modify the Nonconforming Title for SEMI E16-0611, Guideline for Determining and Describing Mass Flow Controller Leak Rates
List of Line Item <b>Line Item 1</b>	<b>Line Item Title</b> Correct the title of SEMI E16 from “Guideline for Determining and Describing Mass Flow Controller Leak Rates” to “Guide for Determining and Describing Mass Flow Controller Leak Rates”

## Line Item 1 Adjudication

### II. Tally

**Voting Tally: As-cast tally after close of voting period**

Note: A minimum of 60% of the Voting Interests that have TC Members within the global technical committee that issued the Letter Ballot must return Votes. (*Regulations* ¶ 9.7.1.1)

Voting Tally (with example values):

Voting Interest:	Returned Votes	Distribution	Return Rate	
Letter Ballot	39	÷ 63	= 61.9%	≥60%
Intercommittee Ballot	13			
Voting Interest Reject(s)	0	Total Voters with Rejects		0
Voting Interest Accept(s)	25			

Note: See *Regulations* § 3.2.1 for definition of Voting Interest.

### III. Rejects

None

### IV. Other Technical Issues

None

### V. Comments

#### V- (i) Voters' Comments

None

#### V-(ii) Comments Created by Handling Negative

None

### VI. Editorial Changes Other than Those Voted on in § V

None

### VII. Approval Conditions Check

#### VII. - (i). Approval Rate

**APPROVAL CONDITION 1:** All Negatives have been discussed and were withdrawn, found not related, found not persuasive, or addressed by a technical change. (*Regulations ¶ 9.7.1.2*)

**APPROVAL CONDITION 2:** At least 90% of the sum of valid Voting Interest Accept and Voting Interest Reject Votes must be Accept. (*Regulations ¶ 9.7.1.3*)

**Note:** If both approval conditions are not satisfied, the Document fails.

		Accepts		(Accepts + Valid Rejects)					
Approval Rate	=	25	/	25	=	100.0%		≥90%	

#### VII. – (ii) Approval Level (check one)

**Note:** See *Regulations § 9.7.2* for further information.

#### Globally Approved (No Ratification Ballot needed):

Line Item 1 meets the Letter Ballot approval conditions for the global technical committee.

#### Need a Ratification Ballot:

Line Item 1 meets the Letter Ballot approval conditions for the TC Chapter and a Ratification Ballot will be issued to validate technical changes.

## Checks for Entire Document Including All Approved Line Items

### VIII. Safety Check

**Note:** This Safety check applies to the entire Standard or Safety Guideline including all the approved Line Items. See § 15 of the Regulations for further information.

<b>Motion</b>	<b>X</b>	<b>This is not a Safety Document</b> , when all safety-related information is removed, the Document is still technically sound and complete. ( <i>Regulations ¶ 8.7.1</i> )
		<b>This is a Safety Document</b> , when all safety-related information is removed, the Document is not technically sound and complete. ( <i>Regulations ¶ 8.7.2</i> )
		Safety Checklist ( <i>Regulations ¶ 15.3</i> ) is complete and has been included with the Document throughout the balloting process. ( <i>Regulations ¶ 15.1.2</i> )
<b>Motion by/2<sup>nd</sup> by</b>		Mohamed Saleem (Fujikin) / Thomas Fritz (WIKA)
<b>Discussion</b>		None
<b>Vote</b>		11 Y 0 N; Motion passed.

### IX. Intellectual Property (IP) Check

**Note:** This IP check applies to the entire Standard or Safety Guideline including all the approved Line Items. See § 16 of the Regulations for further information.

<b>X</b>	The TC Chapter meeting chair asked those participating, if they were aware of any potentially material patented technology or copyrighted items* in the Standard or Guideline. ( <i>Regulations ¶ 8.8.1</i> )	
<b>X</b>	No potentially material patented technology or reproduction of copyrighted items is known.	<b>GO TO SECTION X.</b>
	Potentially material patented technology or reproduction of copyrighted items is known, but a Letter of Assurance (LOA) or copyright release letter for such items has been obtained or presented to the TC Chapter.	<b>GO TO SECTION X.</b>
	Potentially material patented technology or reproduction of copyrighted items is known and use of such materials is technically justified by the TC Chapter, but an LOA or copyright release letter for some of the item(s) has NOT been obtained or presented to the TC Chapter.	
<b>Motion</b>		Ask ISC for special permission to publish.
		Quit activity.
		Wait for LOA for patented technology or release of copyrighted items.
<b>Motion by/2<sup>nd</sup> by</b>		Name (Company)/Name (Company)
<b>Discussion</b>		XXXX
<b>Vote</b>		XX Y-XX N
<b>Final Action</b>		Motion passed
		Motion failed

**\* Note:** Such potentially material patented technology or copyrighted items might have become known since the Standard or Safety Guideline was last reviewed, or might become relevant due to this Letter Ballot.

## X. Action for This Document

Motion (Check all applicable items)	X	Line item [1] passed TC Chapter review as balloted and will be forwarded to the ISC A&R SC for procedural review.	
		Line item(s) [X], [X] and [X] passed TC Chapter review with editorial changes and will be forwarded to the ISC A&R SC for procedural review.	
		Line item(s) [X], [X] and [X] passed TC Chapter review with technical changes and with or without editorial changes and will be forwarded to the ISC A&R SC for procedural review. A Ratification Ballot will be issued to verify the technical changes.	
		Line item(s) [X], [X] and [X] failed TC Chapter review and will be returned to the TF for rework.	
		Line item(s) [X], [X] and [X] failed TC Chapter review and work will be discontinued.	
Motion by/ 2nd by		Mohamed Saleem (Fujikin) / Thomas Fritz (WIKA)	
Discussion		None	
Vote		11 Y 0 N	
Final Action		X	Motion passed
			Motion failed

Standards staff to record the result of the A&R procedural review here:

A&R		Line item(s) [X], [X] and [X] are Approved for publication
		Line item(s) [X], [X] and [X] are Approved pending acceptance of the Ratification Ballot
		Line item(s) [X], [X] and [X] are Not approved
	Reason:	