

Record of Letter Ballot Review by TC Chapter for Procedural Review

Region/Locale: **Japan**

Global Technical Committee: **Physical Interfaces and Carriers**

TC Chapter Cochairs: **Tsuyoshi Nagashima (Miraial), Daisuke Sado (Daihen), Yasuhisa Ito (Murata Machinery)**

Standards Staff: **Chie Yanagisawa**

	Scheduled in Background Statement	Actual
Date	TBD	09/10/2020
Location	TBD	SEMI Japan office
Reason for Change of Date and/or Location (if changed)	Date and location weren't decided in advance due to COVID-19 pandemic.	

Note: See *Regulations* ¶ 9.5 Exceptions for allowable reason to change.

I. Document Number and Title

Document Number	Document Title
6617	Specification For 300mm Tape Frame FOUP

II. Tally

Standards staff to fill in.

Voting Tally: **As-cast tally after close of voting period**

Note: A minimum of 60% of the Voting Interests that have TC Members within the global technical committee that issued the Letter Ballot must return Votes. (*Regulations* ¶ 9.6.2.1.1)

Voting Tally (with example values):

Voting Interest:	Returned Votes	Distribution	Return Rate	
Letter Ballot	50	÷ 83	= 60.2%	≥60%
Intercommittee Ballot	31			
Voting Interest Reject(s)	1	Total Voters with Rejects		1
Voting Interest Accept(s)	38			

Note: See *Regulations* § 3.2.1 for definition of Voting Interest.

III. Rejects

Voting Interest Reject 1 (Voting Interest Name: Mashiro, Supika)

Voter Reject 1 (Voter: Mashiro, Supika / TEL)

Negative 1

Negative	Referenced Section/ Paragraph	*TF/TC Chapter to fill in, including text in the ballot if necessary.	
	Negative Text	<p>2.2 The Frame FOUP has the following components and subcomponents: Key: ● Required feature ◇ Optional feature</p> <p>*Original complete Negative text (e.g., issue, justification, suggestion) should be copied.</p> <p>Paragraph 2.2 includes requirements of the Standard by the combination of Key and features of the FOUP (a symbol to indicate Required Feature'), which is non-compliant with Paragraph 3.3.2 of the Procedure Manual.</p>	
TF input (optional)			
Withdrawal (check one)	<input checked="" type="checkbox"/>	No Negative withdrawal made by Voter.	GO TO "Related" subsection
	<input type="checkbox"/>	Withdrawal document received by Standards staff on MM/DD/YYYY.	GO TO "Final" subsection → (A)
Related	Motion and Reason (check one)	<input checked="" type="checkbox"/>	'Related' is mutually agreed upon. (Needs no motion.) GO TO "Persuasive" subsection
		<input type="checkbox"/>	Negative is not related. (Needs ≥2/3 votes to pass.)
	Reason	Because 'Requirement' which is in this section shall not be included in Scope section according to the Procedure Manual 3.3.2.	
	Motion by/ 2 nd by	Name (Company)/Name (Company)	
	Discussion		
	Result of Vote (check one)	<input type="checkbox"/>	[Negative is not related.] < 2/3
<input type="checkbox"/>		2/3 ≤ [Negative is not related.]	GO TO "Final" subsection → (B)
Persuasive	Motion and Reason (check one)	<input checked="" type="checkbox"/>	Negative is related and persuasive. (Needs >1/3 votes to pass.)
		<input type="checkbox"/>	Negative is related and not persuasive. (Needs ≥2/3 votes to pass.)
	Reason	Because 'Negative 1' includes 'Required Feature', which is against the Procedure Manual as pointed out.	
	Motion by/ 2 nd by	Naomune Taniguchi (Tokyo Seimitsu) / Chieko Akutagawa (Cosultant)	
	Discussion	None	
Result of Vote	7-0 Motion passed.		

	(check one)		<input checked="" type="checkbox"/>	[Negative is related and persuasive.] > 1/3	Is a technical change recommended? (check one)	<input type="checkbox"/>	Y	GO TO “Address by Technical Change Option” subsection		
			<input type="checkbox"/>	[Negative is related and not persuasive.] < 2/3		<input checked="" type="checkbox"/>	N	GO TO “Final” subsection → (E)		
			<input type="checkbox"/>	2/3 ≤ [Negative is related and not persuasive.] < 90%	GO TO “Final” subsection → (C)					
			<input type="checkbox"/>	90% ≤ [Negative is related and not persuasive.]	GO TO “Not Significant Finding Option” subsection					
Address by Technical Change Option	Technical Change Recommendations Original section/paragraph number and at least one full sentence are required in “FROM” and “TO” fields.									
	Technical Changes	1	FROM: Section/Paragraph							
			TO: Section/Paragraph							
			Justification (if necessary)							
		2	FROM: Section/Paragraph							
			TO: Section/Paragraph							
			Justification (if necessary)							
	Motion		Negative is addressed by the technical change(s).							
	Motion by/2nd by		Name (Company)/Name (Company)							
	Discussion									
Result of Vote (check one)		XX Y-XX N; Motion passed/failed.								
	<input type="checkbox"/>	2/3 ≤ [Negative is addressed by the technical change(s).]				GO TO “Incorporation of the Technical Change” subsection				
	<input type="checkbox"/>	[Negative is not addressed by the technical change(s).] < 2/3				GO TO “Final” subsection → (E)				
Incorporation of the Technical Change	Motion		To incorporate the technical change(s).							
	Motion by/2nd by		Name (Company)/Name (Company)							
	Discussion									
	Result of Vote (check one)		XX Y-XX N; Motion passed/failed.							
	<input type="checkbox"/>	90% ≤ [Agree to incorporate.]				GO TO “Final” subsection → (F)				
	<input type="checkbox"/>	[Disagree to incorporate.] > 10%				GO TO “Final” subsection → (E)				
Significant Finding	This option can be used only “if the TC Chapter finds a Negative not persuasive by a vote equal to or greater than 90% of the persons voting on the action”. (Regulations ¶ 9.6.1.4.5.2)									
	Use of “Not significant”	<input type="checkbox"/>	It is mutually agreed upon to term the Negative “not significant”.				GO TO “Final” subsection → (D)			

	finding option” (check one)	<input type="checkbox"/>	It is mutually agreed upon to term the Negative “significant”.	GO TO “Final” subsection → (C)
		<input type="checkbox"/>	Whether or not the Negative is “not significant” is decided by a vote.	
	Motion	The Negative is “not significant”.		
	Motion by/ 2nd by	Name (Company)/Name (Company)		
	Vote	<input type="checkbox"/>	XX Y-XX N; Motion passed with simple majority	GO TO “Final” subsection → (D)
		<input type="checkbox"/>	XX Y-XX N; Motion failed with simple majority	GO TO “Final” subsection → (C)
Final	(check if applicable)	<input type="checkbox"/>	(A)	Withdrawn (counted under h in disposition)
		<input type="checkbox"/>	(B)	Not related (counted under i in disposition)
		<input type="checkbox"/>	(C)	Related and not persuasive (significant)
		<input type="checkbox"/>	(D)	Not significant (counted under j in disposition)
		<input checked="" type="checkbox"/>	(E)	Related and persuasive and not addressed by technical change
	<input type="checkbox"/>	(F)	Addressed by technical change (counted under k disposition)	
	(check if applicable)	<input type="checkbox"/>	Comment generated. See Section V-(ii) Comment # X.	

This table is needed for each Negative.

IV. Other Technical Issues

None

V. Comments

V- (i) Voters’ Comments

Commenter 1 (**Vargas-Bernal, Rafael / ITSdl**) - Comment 1

Comment	*TF/TC Chapter to fill in section/paragraph #, if necessary.		
	In subsection 7.8.3 change 'figure 2' to 'Figure 2'. In subsection 7.8.1 add '.' at end. In subsection 7.12.1 'Figure 5.and Figure 6' by 'Figure 5 and Figure 6'.		
Action	The TC Chapter agreed to do one of the following actions.		
	*No motion is required in this step.		
	<input type="checkbox"/>	Already addressed by Commenter #, Comment #	
	<input type="checkbox"/>	No further action was taken by the TC Chapter.	
	<input type="checkbox"/>	Refer to the TF for more consideration.	
	<input type="checkbox"/>	New Business	
<input type="checkbox"/>	Editorial Change		
Options for editorial change (check one)	<input type="checkbox"/>	Case 1: No vote in this section:	
	<input type="checkbox"/>	To be included and voted on as a group in § VI. Editorial Changes Other than Those Voted on in § V.	
	<input type="checkbox"/>	Case 2: Voted in this section:	
	<input type="checkbox"/>	Original section number and at least one full sentence are required in “FROM” and “TO” fields.	

Editorial Changes	1	FROM: Section/Paragraph
		TO: Section/Paragraph
		Justification (If necessary)
	2	FROM: Section/Paragraph
		TO: Section/Paragraph
		Justification (If necessary)
	3	FROM: Section/Paragraph
		TO: Section/Paragraph
		Justification (If necessary)
Motion	To approve above editorial change(s)	
Motion by/2nd by	Name (Company)/Name (Company)	
Discussion	XXXX	
Vote	XX Y-XX N; Motion passed/failed.	

This table is needed for each Comment accompanied a Vote

V-(ii) Comments Created by Handling Negative

None

VI. Editorial Changes Other than Those Voted on in § V

None

VII. Approval Conditions Check

N/A due to the document fail.

VIII. Safety Check

N/A due to the document fail.

IX. Intellectual Property (IP) Check

N/A due to the document fail.

X. Action for This Document

Motion	<input type="checkbox"/>	This Document passed TC Chapter review as balloted and will be forwarded to the ISC A&R SC for procedural review.
	<input type="checkbox"/>	This Document passed TC Chapter review with editorial changes and will be forwarded to the ISC A&R SC for procedural review.
	<input type="checkbox"/>	This Document passed TC Chapter review with technical changes and with or without editorial changes and will be forwarded to the ISC A&R SC for procedural review. A Ratification Ballot will be issued to verify the technical changes.
	<input type="checkbox"/>	This Document failed TC Chapter review and will be returned to the TF for rework.
	<input checked="" type="checkbox"/>	This Document failed TC Chapter review and work will be discontinued.
Motion by/ 2nd by	Naomune Taniguchi (Tokyo Seimitsu) / Tsukasa Fukunaga (Shin-Etsu Polymer)	
Discussion	SNARF 6617 withdrawal to be proposed at the new business section of this meeting and new SNARF to be proposed later.	
Vote	6 Y-0 N	
Final Action	<input checked="" type="checkbox"/>	Motion passed
	<input type="checkbox"/>	Motion failed

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