



# STANDARDS NEW ACTIVITY REPORT FORM (SNARF)

Date Prepared: March 26, 2022 Revised (if Applicable): \_\_\_\_\_

SNARF for: Line-Item Revision to SEMI E63-0616, Specification for 300 mm Box Opener/Loader to Tool Standard (BOLTS-M) Interface

Originating Global Technical Committee: Physical Interfaces and Carriers

Originating TC Chapter: North America

Task Force (TF) in which work is to be carried out: Global PIC Maintenance TF

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Refer to *Procedure Manual* § 2.2.4 for more information on properly filling out the SNARF.

## 1. Rationale:

### a: Describe the need or problem addressed by this activity.

(Indicate the customer, what benefits they will receive, and if possible, quantify the impact on the return on investment [ROI] if the Document is implemented.)

Per negative submitted in response to Reapproval Ballot, the following shortcomings were documented:

6833	TEL-2	5.1, 5.4 and 5.5	Negative/ Using "must" to express requirement in Specification Subtype of Standard is not allowed.	See Style Manual Table 4, #4-5
6833	TEL-3	5.4 and 5.5	Negative/ These paragraphs should be divided so that each paragraph contains only one requirement	See Style Manual Table 1, #1-8 (1) A paragraph shall contain only one requirement. Paragraphs that contain more than one requirement shall be broken into smaller paragraphs so that each contains only one requirement. Statements (sentences and clauses) that are not part of the requirement should not be included in the requirement paragraph.
6833	TEL-4	5.6 and 5.7	Negative/ Using "may not" to express negative requirement (prohibition) is not allowed	See Style Manual Table 4, #4-5

### b: Estimate effect on industry. Check one of the following:

1: Major effect on entire industry or on multiple important industry sectors

- identify the relevant sectors: \_\_\_\_\_

2: Major effect on an industry sector

- identify the relevant sector: \_\_\_\_\_

3: Major effect on a few companies

- identify the relevant companies: \_\_\_\_\_

4: Slight effect or effect not determinable



**c: Estimate technical difficulty of the activity. Check one of the following:**

- I: No Difficulty – Proven concepts and techniques exist or quick agreement is anticipated**
- II: Some Difficulty – Disagreements on known requirements exist, but developing consensus is possible**
- III: Difficult – Limited expertise and resources exist and/or achieving consensus is difficult**
- IV: Extremely Difficult – Expertise and resources are scarce and/or achieving consensus is very difficult**

**2. Scope:**

**a: Describe the technical areas to be covered or addressed by this Document development activity.**

*(For Subordinate Standards, list common concepts or criteria that the Subordinate Standard inherits from the Primary Standard, as well as differences from the Primary Standard.)*

These areas may be addressed by three line items:

1. Replace “must” with “shall” where needed in Section 5
2. Divide paragraphs in Section 5 such that each paragraph contains only one Requirement.
3. Properly express negative Requirements in Section 5.

**b: Expected result of activity**

- |  |   |
|--|---|
| <input type="checkbox"/> New Standard or Safety Guideline (including replacement of an existing Standard or Safety Guideline)  | <input type="checkbox"/> Line-item revision to two or more existing Standards or Safety Guidelines                |
| <input type="checkbox"/> New Subordinate Standard to an existing Standard or to a new Primary Standard to be developed concurrently with this new Subordinate Standard | <input type="checkbox"/> Reapproval of a Standard or Safety Guideline   |
| <input type="checkbox"/> New Preliminary Standard  | <input type="checkbox"/> Removal of a Standard or Safety Guideline  |
| <input type="checkbox"/> Major revision to an existing Standard or Safety Guideline  | <input type="checkbox"/> Withdrawal of a Standard or Safety Guideline   |
| <input checked="" type="checkbox"/> Line-item revision to an existing Standard or Safety Guideline   | <input type="checkbox"/> Reinstatement of a Standard or Safety Guideline  |
|  | <input type="checkbox"/> Publication of an existing Standard or Safety Guideline as an American National Standard |
|  | <input type="checkbox"/> New Auxiliary Information  |
|  | <input type="checkbox"/> Modification of existing Auxiliary Information   |

**For a new Subordinate Standard, identify the Primary Standard here:** \_\_\_\_\_

For revision of existing Standard(s) or Safety Guideline(s), identify the Standard(s) or Safety Guideline(s) that are to be revised here:     E63    , and identify which parts of the Standard(s) or Safety Guideline(s) that are to be revised. (Check all that apply.)

**X Modification of an existing part of Standard(s) or Safety Guideline(s) including Appendices, Complementary Files, and Supplementary Materials**

- Addition of one or more Appendices or Complementary Files to an existing Standard or Safety Guideline**
- Addition of one or more Related Information sections or Various Materials to an existing Standard or Safety Guideline**
- Revision or addition of one or more Subordinate Standards to an existing Primary Standard**



**For Standards, identify the Standard Subtype below:**

- Classification
  - Practice
  - Test Method
  - Miscellaneous (describe:)
  - Guide
  - Specification
  - Terminology
- 

**3. Projected Timetable for Completion:**

**a: General Milestones**

- a. Activity Start: March/April 2022
  - b. 1<sup>st</sup> Draft by: May 2022
  - c. (Optional) Informational Ballot by: \_\_\_\_\_
  - d. Letter Ballot by: May 18, 2022
  - e. TC Chapter Approval By: July 2022
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**4. Liaisons:**

**a: List SEMI Global Technical Committees, TC Chapters, Subcommittees, or Task Forces in your or other Regions/Locales that should be kept informed regarding the progress of this activity.**  
(Refer to SEMI Standards organization charts and global technical committee charters and scopes as needed.)

**b: List any planned Type I Liaisons with external nonprofit organizations (e.g., SDO) that should receive Draft Documents from Standards staff for feedback during this activity and be notified when the Letter Ballot is issued (refer to Procedure Manual § 7).**

**c: Intercommittee Ballots (check one):**

- will be issued – identify the recipient global technical committee(s): \_\_\_\_\_
  - will not be issued
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**5. Safety Considerations:**

**The resulting Document is expected (Check one):**

- to be a Safety Guideline
- NOT to be a Safety Guideline

**NOTE FOR 'to be a Safety Guideline':** When all safety-related information is removed from the Document, the Document is NOT technically sound and complete – Refer to § 15.1 of the *Regulations* for special procedures to be followed.

**NOTE FOR 'NOT to be a Safety Guideline':** When all safety-related information is removed from the Document, the Document is still technically sound and complete.

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**6. Intellectual Property Considerations:**

**a: For a new Standard or Safety Guideline and for any part to be modified or added in a Revision of published Standards and Safety Guidelines (Check one):**

- the use of patented technology is NOT required.
- patented technology is intended to be included in the proposed Standard(s) or Safety Guideline(s).

**(If the second box is checked, check one):**

- Letter of Intent received
- Letter of Intent not received



**b: For Revision, Reapproval, Reinstatement, or Withdrawal of existing Standard(s) and Safety Guideline(s) (Check one):**

- there is no known material patented technology necessary to use or implement the Standard(s) and Safety Guideline(s)
- there is previously known material patented technology necessary to use or implement the Standard(s) and Safety Guideline(s)

**c: The body of the Document and any Appendices, Complementary Files, Related Information sections, or Various Materials that may or may not be a part of the Document by reference (Check one):**

- will incorporate Copyrighted Item
- the incorporation of Copyrighted Item will NOT be required

**NOTE FOR 'the use of patented technology or the incorporation of Copyrighted Item(s) is NOT required':** If in the course of developing the Document, it is determined that the use of patented technology or Copyrighted Item(s) is necessary for the Document, the provisions of *Regulations* § 16 must be followed.

**NOTE FOR 'will incorporate Copyrighted Item':** A copyright release letter must be obtained from the copyright owner prior to publication.

**7. Comments, Special Circumstances:**

**8. TC Member Review (Check one):**

- took place between (*put dates here:* MM/DD/YYYY and MM/DD/YYYY ) before approval at the TC Chapter Meeting, or
  - took place between (*put dates here:* MM/DD/YYYY and MM/DD/YYYY ) before approval by the GCS, or
- X is not required for this SNARF.**

**NOTE FOR 'TC Member Review':** A TC Member Review is required by the *Regulations* for a period of at least two weeks before approval of a new, or a major revision of an existing, Standard or Safety Guideline. (Refer to *Regulations* ¶ 8.2.1)

**9. Approval Dates:**

TC Chapter or GCS: TC Chapter: March 300, 2022

Recorded in TC Chapter Minutes: \_\_\_\_\_