



# Traceability Japan TC Chapter Meeting Summary and Minutes

Japan Standards Winter Meetings 2024

Wednesday, December 4, 2024, 10:00 -12:00 (JST)

SEMI Japan Office / Official Virtual TC Chapter Meeting (Hybrid)

TC Chapter Announcements、

Next TC Chapter Meeting: TBD

## Table 1 Meeting Attendees

*Italics indicate virtual participants*

**Co-Chairs:** Yoichi Iga (Self), Hirokazu Tsunobuchi (GENETEC)

**SEMI Staff:** Hirofumi Kanno, Takeaki Hirabara, Keiko Kamejinaka,

<i>Company</i>	<i>Last</i>	<i>First</i>	<i>Company</i>	<i>Last</i>	<i>First</i>
<i>Self</i>	<i>Iga</i>	<i>Yoichi</i>	<i>Tokyo Electron</i>	<i>Mashiro</i>	<i>Supika</i>
<i>GENETEC</i>	<i>Tsunobuchi</i>	<i>Hirokazu</i>	<i>Tokyo Electron</i>	<i>Hayashi</i>	<i>Haruna</i>
<i>KOKUSAI ELECTRIC</i>	<i>Matsuda</i>	<i>Mitsuhiro</i>	<i>Tokyo Electron</i>	<i>Tomita</i>	<i>Yugo</i>
<i>SCREEN Semiconductor Solution</i>	<i>Nishimura</i>	<i>Takayuki</i>	<i>Hitachi High-Tech</i>	<i>Toyoshima</i>	<i>Yuko</i>
<i>National Institute of Advanced Industrial Science and Technology</i>	<i>Kobara</i>	<i>Kazukuni</i>	<i>MURATA MACHINERY</i>	<i>Tominaga</i>	<i>Tadamasa</i>
<i>Peer Group Inc.</i>	<i>Fuchigami</i>	<i>Albert</i>			

## Table 2 Leadership Changes

<i>WG/TF/SC/TC Name</i>	<i>Previous Leader</i>	<i>New Leader</i>
None		

## Table 3 Committee Structure Changes

<i>Previous WG/TF/SC Name</i>	<i>New WG/TF/SC Name or Status Change</i>
<i>Japan Single Device Traceability (SDT) liaison TF</i>	<i>Disband</i>
<i>Japan Equipment and Materials Traceability (EMT) liaison TF</i>	<i>Disband</i>

## Table 4 Ballot Results

<i>Document #</i>	<i>Document Title</i>	<i>Committee Action</i>
None		

Note 1: **Passed** ballots and line items will be submitted to the ISC Audit & Review Subcommittee for procedural review.

Note 2: **Failed** ballots and line items were returned to the originating task forces for re-work and re-balloting or abandoning.



**Table 5 Activities Approved by the GCS prior to the Originating TC Chapter meeting**

#	Type	SC/TF/WG	Details
7301	SNARF	SC	New Standards: Specification for traceability identification label of parts and materials

**Table 6 Authorized Activities**

Listing of all revised or new SNARF(s) approved by the Originating TC Chapter.

#	Type	SC/TF/WG	Details
None			

Note 1: SNARFs and TFOFs are available for review on the SEMI Web site at:

<http://downloads.semi.org/web/wstdsbal.nsf/TFOFSNARF>

**Table 7 Authorized Ballots**

#	When	TF	Details
7301	Cycle 3 2025	Parts and Materials ID TF	New Standards: Specification for traceability identification label of parts and materials

**Table 8 SNARF(s) Granted a One-Year Extension**

#	TF	Title	Expiration Date
None			

**Table 9 SNARF(s) Abolished**

#	TF	Title
None		

**Table 10 Standard(s) to receive Inactive Status**

Standard Designation	Title
SEMI T21-0314 (Reapproved 0919)	Inactive SEMI T21-0314 (Reapproved 0919) instead of 5 Year Review TF #7296

**Table 11 New Action Items**

Item #	Assigned to	Details
7301	TF leaders and those involved	Make a Ballot Draft document for Cycle 3, 2025

**Table 12 Previous Meeting Action Items**

Item #	Assigned to	Details
None		

**1 Welcome, Reminders, and Introductions**

Hirokazu Tsunobuchi (GENETEC) called the meeting to order at 10:05. The meeting reminders on antitrust issues, intellectual property issues and holding meetings with international attendance were reviewed. Attendees introduced themselves.



**Attachment:** 1\_Required Meeting Elements March 2024\_J

## 2 Review of Previous Meeting Minutes

The TC Chapter reviewed the minutes of the previous meeting.

Motion:	To approve the minutes of the previous meeting as written.
By / 2 <sup>nd</sup> :	Tadamasa Tominaga (MURATA MACHINERY, LTD.) / Takayuki Nishimura (SCREEN Semiconductor Solutions Co., Ltd.)
Discussion:	None
Vote:	10 in favor and 0 opposed. <b>Motion passed.</b>

**Attachment:** 2\_Traceability Mins\_20240725\_v1.1

## 3 Liaison Reports

### 3.1 North America TC Chapter

Keiko Kamejinaka (SEMI Japan) reported that there was no reportable matters from NA TC Chapter

**Attachment:** None

## 4 Staff Report

Keiko Kamejinaka (SEMI Japan) gave the SEMI Staff Report as attached material.

**Attachment:** 4\_Staff Report July 2024 v4

## 5 Ballot Review

None

## 6 Subcommittee and Task Force Reports

### 6.1 5 Year Review Task Force

Hirokazu Tsunobuchi (GENETEC) reported there has not been any activities.

### 6.2 Japan Single Device Traceability (SDT) liaison TF

Hirokazu Tsunobuchi (GENETEC) reported there has not been any activities.

### 6.3 Japan Equipment and Materials Traceability (EMT) liaison TF

Hirokazu Tsunobuchi (GENETEC) reported there has not been any activities.

### 6.4 Blockchain TF

Hirokazu Tsunobuchi (GENETEC) reported the following Blockchain Analytics WG members, which are subordinated to this TF, are currently developing text for additional items for T25.

### 6.5 Parts and Materials ID TF

Hirokazu Tsunobuchi (GENETEC) reported SNARF #7301 was approved by GCS in October

**Attachment:** 6\_20241204\_Traceability\_TC\_TaskForceReport



## 7 Old Business

### 7.1 Project Period Review

None

### 7.2 5 Year Review Check

Motion:	Inactive SEMI T21-0314 (Reapproved 0919)
By / 2 <sup>nd</sup> :	YOICHI IGA (RSE Standard Expert(JSA/JISC)) / Mitsuhiro Matsuda (KOKUSAI ELECTRIC CORPORATION)
Discussion:	Mashiro Supika prefers to conduct type 2 Editorial change to address the restricted bias term issue at first. Then this TC can approve the Reapproval SNARF as proposed. This standard is hardly ever used. If the standard is made to be Inactive, it does not cause a problem.
Vote:	5 in favor and 1 opposed. Pass - 83.33%. <b>Motion passed.</b>

## 8 New Business

### 8.1 Parts and Materials ID (Approved by GCS)

New Standards: Specification for traceability identification label of parts and materials

### 8.2 Disband two Task Forces, Japan Single Device Traceability (SDT) liaison TF and Japan Equipment and Materials Traceability (EMT) liaison TF

Motion:	To disband for Japan Single Device Traceability (SDT) liaison TF
By / 2 <sup>nd</sup> :	Hirokazu Tsunobuchi (Genetec) / Tadamasu Tominaga (MURATA MACHINERY, LTD.)
Discussion:	None
Vote:	10 in favor and 0 opposed. Pass - 100%. <b>Motion passed.</b>

Motion:	To disband Japan Equipment and Materials Traceability (EMT) liaison TF
By / 2 <sup>nd</sup> :	Hirokazu Tsunobuchi (Genetec) / Tadamasu Tominaga (MURATA MACHINERY, LTD.)
Discussion:	None
Vote:	10 in favor and 0 opposed. Pass - 100%. <b>Motion passed.</b>

### 8.3 Authorized Ballot

Motion:	Authorize the Document 7301 for Letter Ballot on Cycle 3, 2025
By / 2 <sup>nd</sup> :	Haruna Hayashi (Tokyo Electron) / Hirokazu Tsunobuchi (Genetec)
Discussion:	None
Vote:	10 in favor and 0 opposed. Pass - 100%. <b>Motion passed.</b>

## 9 Next Meeting and Adjournment

### 9.1 Open Action Items

None

### 9.2 New Action Items

TF leaders and those involved to make a Ballot Draft document.

## 10 Next Meeting and Adjournment

The next meeting is scheduled to be held in the second week of June 2025 or later, and the details will be informed later.



See <http://www.semi.org/standards-events> for the current list of events.

Adjournment: [16:19]>.

Respectfully submitted by:

Keiko Kamejinaka  
Standards & EHS  
SEMI Japan  
Phone: 81.3.3222.5949  
Email: kkamejinaka@semi.org

Minutes tentatively approved by:

Yoichi Iga (Self), Co-chair	12/20/2024
Hirokazu Tsunobuchi (GENETEC), Co-chair	12/20/2024

**Table 13 Index of Available Attachments<sup>#1</sup>**

<i>Title</i>	<i>Title</i>
1_Required Meeting Elements March 2024 _J	2_Traceability Mins_20240725_v1.1
4_Staff Report March 2024 v4.2	6_20241204_Traceability_TC_TaskForceReport

#1 Due to file size and delivery issues, attachments must be downloaded separately. A .zip file containing all attachments for these minutes is available at [www.semi.org](http://www.semi.org). For additional information or to obtain individual attachments, please contact Nobuko Okayasu at the contact information above.